

TOWN OF PLYMOUTH
MINUTES OF JANUARY 5, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Dave Karsten, Jeff Rhude, John Capelle, Russ Vanderkin, John Mersberger and the Public.

ABSENT: None

The January 5, 2021 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was then called to order by Board of Adjustment Chairman, John Mersberger. The clerk read the notice of the Public Hearing, that being, to consider granting a Variance to Brian Lerwick located at N5213 Mark Dr. to reduce the center line setback from 75 feet to 63 feet for Brian to be able to construct a woodworking workshop. Brian Lerwick was present. Chairman Mersberger asked Brian to explain what the workshop would be used for and why 63 feet from the centerline. Brian stated that it would be 30 feet x 30 feet and used for a wood working shop and that he is restricted due to the septic system. Brian has a 180 square foot garden shed on the property already. Mike Pagel stated that he was concerned with the size and that it would be the only one in the subdivision that would not be street facing and that other sheds in the subdivision are behind the houses. Terry Abraham was not opposing or favoring the workshop, Terry wanted to know if it was going to be a business or for personal use. Brian stated personal. It was brought up that maybe he could place the workshop back where the other shed is located. The neighbors would like to see if Brian would look into placing the workshop in a different area on his property. Brian is going to work on possibly coming up with a different lay out for the placement of the workshop. A motion was made by John Capelle and seconded by Russ Vanderkin to table the variance until the next meeting. Motion Carried

Board of Adjustment adjourned at 7:17 pm

The Regular Town Board Meeting was called to order by Chairman Luedke.

It was moved by Roger Rortvedt and seconded by Gary Vanderkin to approve the minutes from the December 1, 2020 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Fellows is out on leave. Mike Birschbach was present. He stated that there were just over 400 calls for 2020. He will pass on that the roof has been done and that they can start work on the kitchen. The Fire Department is looking at a pickup truck to be able to tow the enclosed trailer and the 6 x 6.

Discussion & Possible Action of these Items:

American Tower Cell Tower lease proposal – A meeting will be set up to discuss the proposal with the Town of Glenbeulah. A motion was made by Jack Hanke and seconded by Glen Kruschke to table the proposal until the next meeting. **Motion Carried**

Associated Appraisal Consultants Revaluation proposal for 2022 – The clerk will get the percentages on exterior vs full reevaluation. A motion was made by Gary Vanderkin and seconded by Jack Hanke to table the proposal until next month. **Motion Carried**

Estimates for painting the bathrooms in Firehouse – There were two estimated received. CetraPro and Schwaller's Painting & Staining. Both were review and discussed. A motion was made by

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Gary Vanderkin and seconded by Roger Rortvedt to have Schwaller's Painting and Staining paint the Firehouse bathrooms. **Motion Carried**

Town Hall Rental – A decision was made at the July 2020 Town Board meeting to suspend the rental of the Town Hall due to Covid-19 until the January 2021 Town Hall meeting. With the Covid-19 pandemic still around a motion was made by Jack Hanke and seconded by Glen Kruschke to not rent the hall and revisit renting the Town Hall at the July 2021 meeting.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve an Operator Licenses for Adam Immel.

2021 Roads for Sealcoating and Blacktopping

Sealcoating the cost for sealcoating will about \$20,000 per mile there are about 5.6 miles that need to be seal coated. The county is using a new crushed black granite product that will be laid down the same way as lime chips would be laid down. The black granite should be better for the winter. A motion was made by Jack Hanke and seconded by Glen Kruschke to use the crushed black granite to seal coat up to 3.6 miles (Westwind, Zepher, Star .76 miles, Riverside Lane .16 miles, Emerald Ln, Eric Ct, Jason Ct .36 Miles, Judy Dr, Barbara Way .62 miles, Aurora Rd .76 miles, Mullet Ln .44 mile and Hillwind Rd .50 miles). Blacktopping - grind off and place 2 layers on Country Aire Road between State Road 67 and County Road Z due to the heavy traffic volume. Grind off and place one layer on Wieser Court. Pheasant Lane is approx.02 of a mile that will considered for a patch. **Motion Carried**

Chairman Report – Chairman Luedke – Road Report – The engineering for the Willow Road bridge will be done this year. Roger Laning has been in contact with Jewell and we can expect a bill for engineering, this calendar year. That will be about 42,000, but 80% of that 42,000 is reimbursed by the state. The Willow Road Bridge is scheduled for construction in 2022. Woodland on both sides of State Road 57 is being considered for blacktopping in 2023. Chairman Luedke went out to check on Sandstone Lane, We will continue to watch the drainage issue to see if a culvert or a ditch will need to be put in.

Atty. Hughes – Schwaller's Painting and Staining estimate being over \$5,000 will need to be published in the newspaper. Atty Hughes will help with the notice.

Public Input/Comment – nothing to report.

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve and pay the bills. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 8:13 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF FEBRUARY 2, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Dave Karsten, Jeff Rhude, John Capelle, Russ Vanderkin, John Mersberger and the Public.

ABSENT: None

The February 2, 2021 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was then called to order by Board of Adjustment Chairman, John Mersberger. The clerk read the notice of the Public Hearing, that being, to consider granting a Variance to Brian Lerwick located at N5213 Mark Dr. to reduce the center line setback from 75 feet to 63 feet for Brian to be able to construct a woodworking workshop. Brian Lerwick was present. Chairman Mersberger asked Brian if he had come up with a new plan for the building. Brian stated that he did look at placing the building where the garden shed sits and that is not a viable option due to having to build a retaining wall, adding an additional driveway and he has noticed that there is a deer path that runs through there. Brian presented the board with an option A and option B. A is the best option for him and would require the board to approve the variance. Option B is a smaller workshop and would not require a variance. There were 2 neighbors present. Mike Pagel had a concern with the building being street facing and he is right across the street from Brian. Todd Kleinhans lives next door and really does not want to look at a workshop. Both neighbors were opposed to Brian building the workshop in the front side yard do to the fact all garages/workshop are located behind the house in the subdivision. If Brian is to build the workshop (option B) without the use of a variance, both neighbors are opposed to Brian keeping the existing 180 square foot garden shed. A motion was made by Russ Vanderkin and seconded by Jeff Rhude to deny the petitioners request for the variance as printed. Dave Karten and John Capelle oppose. John Mersberger abstained. Motion Fails. Variance not granted.

A motion was made by Russ Vanderkin and seconded by John Capelle to deny the petitioners request to keep the existing 180 square foot garden shed on the property if another building is built. Brian will need to reduce the garden shed to 150 square feet. Motion Carried.

Board of Adjustment Chairman John Mersberger asked the clerk to read the notice of the Public Hearing, that being, to consider granting a Variance to Christopher Drewry located at N7299 County Road C to reduce the centerline setback from 75 feet to 59 feet and to reduce the side setback from 15 feet to 5 feet 6 inches for construction of a summer home. Justin Fink and Mark Pfallger were present represent Christopher Drewry. Justin explained that the existing house has serious foundation issues and razing the house is the best solution. Straightening the house would move the house from 1 foot 4 inches feet to 5 feet 6 inches on the side lot line and by moving the house up closer to the road would help with the county shoreline requirements. The clerk received a call from the neighbor, he was concerned about his parking pad and that it may get damaged during construction. Justin stated that they would not be entering the neighbor property and if something were to happen during razing or construction, they would take care of it right away. A motion was made by John Capelle and seconded by Russ Vanderkin to approve the Variance as printed. Motion Carried

Board of Adjustment adjourned at 7:48 pm

The Regular Town Board Meeting was called to order by Chairman Luedke.

It was moved by Roger Rortvedt and seconded by Gary Vanderkin to approve the minutes from the December 1, 2020 Public Hearing & Regular Town Board Meeting **Motion Carried**

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MINUTES OF FEBRUARY 2, 2021
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Town Hall – 7:00 P.M.

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Fellows is out on leave. Mike Birschbach was present. He stated that there were just over 400 calls for 2020. He will pass on that the roof has been done and that they can start work on the kitchen. The Fire Department is looking at a pickup truck to be able to tow the enclosed trailer and the 6 x 6.

Discussion & Possible Action of these Items:

American Tower Cell Tower lease proposal – A meeting will be set up to discuss the proposal with the Town of Glenbeulah. A motion was made by Jack Hanke and seconded by Glen Kruschke to table the proposal until the next meeting. **Motion Carried**

Associated Appraisal Consultants Revaluation proposal for 2022 – The clerk will get the percentages on exterior vs full reevaluation. A motion was made by Gary Vanderkin and seconded by Jack Hanke to table the proposal until next month. **Motion Carried**

Estimates for painting the bathrooms in Firehouse – There were two estimated received. CetraPro and Schwaller's Painting & Staining. Both were review and discussed. A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to have Schwaller's Painting and Staining paint the Firehouse bathrooms. **Motion Carried**

Town Hall Rental – A decision was made at the July 2020 Town Board meeting to suspend the rental of the Town Hall due to Covid-19 until the January 2021 Town Hall meeting. With the Covid-19 pandemic still around a motion was made by Jack Hanke and seconded by Glen Kruschke to not rent the hall and revisit renting the Town Hall at the July 2021 meeting.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve an Operator Licenses for Andrea Fick.

2021 Roads for Sealcoating and Blacktopping

Sealcoating the cost for sealcoating will about \$20,000 per mile there are about 5.6 miles that need to be seal coated. The county is using a new crushed black granite product that will be laid down the same way as lime chips would be laid down. The black granite should be better for the winter. A motion was made by Jack Hanke and seconded by Glen Kruschke to use the crushed black granite to seal coat up to 3.6 miles (Westwind, Zepher, Star .76 miles, Riverside Lane .16 miles, Emerald Ln, Eric Ct, Jason Ct .36 Miles, Judy Dr, Barbara Way .62 miles, Aurora Rd .76 miles, Mullet Ln .44 mile and Hillwind Rd .50 miles). Blacktopping - grind off and place 2 layers on Country Aire Road between State Road 67 and County Road Z due to the heavy traffic volume. Grind off and place one layer on Wieser Court. Pheasant Lane is approx.02 of a mile that will considered for a patch. **Motion Carried**

Chairman Report – Chairman Luedke – Road Report – The engineering for the Willow Road bridge will be done this year. Roger Laning has been in contact with Jewell and we can expect a bill for engineering, this calendar year. That will be about 42,000, but 80% of that 42,000 is reimbursed by the state. The Willow Road Bridge is scheduled for construction in 2022. Woodland on both sides of State Road 57 is being considered for blacktopping in 2023. Chairman Luedke went out to check on Sandstone Lane, We will continue to watch the drainage issue to see if a culvert or a ditch will need to be put in.

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Atty. Hughes – Schwaller's Painting and Staining estimate being over \$5,000 will need to be published in the newspaper. Atty Hughes will help with the notice.

Public Input/Comment – nothing to report.

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve and pay the bills. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 8:13 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH
MINUTES OF MARCH 2, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind and the Public.

ABSENT: None

The March 2, 2021 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Town Board Meeting was called to order by Chairman Luedke.

It was moved by Roger Rortvedt and seconded by Jack Hanke to approve the minutes from the February 2, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Fellows stated that there were 511 total training hours for the month of February. 27 total calls - 20 City, 5 Town and 2 MABAS. Occupancies – 498 City and 101 Town. Inspection - 17 City and 3 Town.

Discussion & Possible Action of these Items:

To consider granting a Conditional Use Permit to Chad and Heather Hahn located at 2208 County Road PP to place a chicken coop in their back yard for the purpose of raising backyard chicken. Evie the daughter of Chad and Heather Hahn presented the Town Board with a project board and explained the benefits in raising her own chickens. Evie stated that the chickens would not be free range and they would not have any roosters. A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve the conditional use permit as presented. **Motion Carried**

To consider granting a Renewal Conditional Use Permit to Buteyn-Peterson Construction Co. (Randy Bermke) to allow them to continue their non-metallic mine for sand and gravel extraction, located at W6255 Branch Road. Randy Bermke was present along Mike Kleist, from Buteyn-Peterson Construction. Mike stated that the hours would be 7am-5pm Monday through Saturday. No Sundays or Holidays. A resident wanted to know what was going to happen to the area once the mining is completed. Mike stated that it would be cleaned up and planted. Glen Kruschke brought up the new road. Mike Kleist stated when the mining is complete the road will be returned to the same condition it is as of it is on March 2, 2021. Pictures will be taken and placed on file. A motion was made by Glen Kruschke and seconded Gary Vanderkin to grant the Renewal of the Conditional Use Permit with the stipulation that the road be returned in the same condition as it is now. **Motion Carried**

To consider granting a Conditional Use Permit to Brian Bastil owner of All Star Super Storage, LLC/ located at N6141 County Road E to erect a LED double-sided digital billboard that is approximately 12 ft x 16 ft full color with 16mm pitch mounted on a 20 ft pole. Brian was present and answered questions regarding the sign. No one was present either for or against. A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve the Conditional Use Permit as long as all rules and regulations put forth by the DOT are followed. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the Certified Survey Map for Michael and GERALYN Harrington located on County Road Z. **Motion Carried**

A motion was made by Jack Hanke and seconded Glen Vanderkin to contact with Fortress Floors to have the Town Hall flooring and one block up the wall. **Motion Carried**

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Town Hall – 7:00 P.M.

A motion was made by Glen Kruschke and seconded Jack Hanke to have Fortress Floor complete the Firehouse bathrooms floors and walls and have the clerk contact the plumber and Four Seasons to get price on the bathroom fixture and heating system to present at the next meeting.

Motion Carried

The April 6, 2021 meeting Town Board meeting will be changed to April 7, 2021 due to the Spring 2021 election.

Chairman Report – Chairman Luedke – Road Report – Scott from Jewell engineering will be at the April Town Board meeting to give an update on the progress of the Willow Road Bridge project. The Town received a list of bridges that have some minor issues. The Town Board will place those bridges on the Road Tour that will be scheduled in April or May. Cathy Austin from the City of Plymouth received the Hill and Dale study back from the County. At this time lowering the speed limit on Hill and Dale is not warranted.

Atty. Hughes – Update on the Cell Tower – Atty. Hughes emailed Shane Begley the signed contract after the Joint meeting with the Village of Glenbeulah. Mr. Begley was in the vicinity and looked at the tower and will contact American Tower and MD7 to let them know he is representing the Town and Village.

Public Input/Comment – Warren received a call from Mr. Robb on Crystal lake Mr. Rob on Crystal Lake. And he was sending a letter to the Town of Rhine tonight. They are having a public hearing tonight on another ordinance, and they are going to let us know what develops out of this.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to adjourn the meeting. **Motion Carried**

Meeting ended at 7:41pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF APRIL 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Dave Karsten, Jeff Rhude, John Capelle, Russ Vanderkin and the Public.

ABSENT: John Mersberger

The April 7, 2021 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Public Hearing was then called to order by Board of Adjustment Acting Chairman, Russ Vanderkin. The clerk read the notice of the Public Hearing, that being, to consider granting a Variance to DL Plymouth, LLC, (current tenant is Fastenal) Located at 117 Clover Lane to reduce the required rear yard setback from 25 feet to 1 foot for addition to existing building. Howard Floeter was present as a representative for DL Plymouth, LLC. He explained that the expansion to the building would be to house inventory and stated that the addition would be constructed to match the existing build. Kim Felsinger, owner of the property next to 117 Clover Lane, was present and state she is was not against it but does have concerns regarding the drainage. Howard state that they would have a grading plan either with the Town or the County. Storm water from the roof would go toward the east into a ditch owned by the state.

A motion was made by Dave Karsten and seconded by John Capelle to grant the variance as present. **Motion Carried**

Board of Adjustments adjourned 7:10 pm

The Town Board Meeting was called to order by Chairman Luedke.

It was moved by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the March 2, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Fellows stated that there were 435.3 total training hours for the month of March. 22 total calls - 10 City, 9 Town and 3 MABAS. Inspection - 21 City and 0 Town. He did all downtown buildings fire inspections, all are good. The Firefighters Association donated Five Thousand dollars toward the Town Hall kitchen remodel.

Discussion & Possible Action of these Items:

Ted Scharl to discuss Feldmann Warehouse property – Ted Scharl is present and representing Louis Prange. Mr. Prange purchased the Feldmann property located on State Road 57. There is an industrial

shed on the property, he is looking to build 2 more buildings and add a parking surface for RV's. They are cleaning up the property taking down approximately six smaller outbuilding and reroofing the house and painting the barn. There are 20 acres that are not being farmed right now, he would like to be able to rezone the east 20 acres of the 60-acre parcel to B-2 in order to have at the storage facility. They have talked with the DOT regarding the driveway that is on State Road 57, the DOT would like to see it moved 1000 feet south from the Woodland Road intersection. The west side of the property would be cleaned up and put back into workable land. There would be a fence and plantings around the storage area. There will be landscaping and paved roadway to the house and buildings. Mr Prange wanted to come before the board and be upfront about his plans. Dave Karsten stated that he would be ok with five (5) to ten (10) acres not twenty (20) acres. Russ Doeber, located to the north of the property, is concerned since there is a lot of farm

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PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

traffic that goes up and down Woodland Road. Farmers get over as far as they can, and I am constantly remaking my lawn because somebody's driving over it and this is even going to make

it worse by increasing vehicular traffic. Russ also is not happy with overhead lighting. Preliminary talks are to have commercial entrance from State Road 57 and secondary/fire access exit on Woodland Road.

Scott and Michelle Klemme, located just south of the property, stated that they would not be happy looking out their window and see storage buildings. Also, the traffic on State Road 57 is horrible coming from the south when it goes from two (2) lane into one (1) lane. Michelle said that she was rear end while stop waiting to turn left into her driveway. She feels it would be very unsafe for the RV's to be turning left. CRP cleaning up the creek may affect others. Gary Vanderkin commended Mr. Scharel and Mr. Prange for being up front with what they want to do. Jack Hanke does not want to see good farmland go to waste. Mr. Scharl will continue with the process.

Willow Road Bridge Project – Jewell Associates Engineers, Inc. Robert Hanold was present and went over all the cost and spec for the Willow Road Bridge. The Existing bridge was built in 1949, the width 24 feet and length is 27.8 feet, load posted is 10 tons, and a Structural Evaluation is poor condition, Functionally obsolete. The new bridge would be a Single Span Reinforced Concrete Flat Structure.

Width 24' length 42.5 feet with tubular railing Type M. The project duration would be approximately 35 days. Project schedule would be to begin in Summer of 2022 and finish Summer/Fall of 2022. Estimated cost would be \$357,000. There would be a 3-mile detour during construction. Jack Hanke questioned the width of the bridge. He stated that it is hard to get farm equipment over the bridge now. He would like to see it widened another 8 feet. The cost is approximately \$6,000 to \$10,000 for every additional 2 feet in width. There is a ditch in the Northeast quadrant that Robert proposes we fill in since there is a telephone line and the town would have to but permanent right of way in order to maintain the ditch. The grant does not pay for that. There may be some water draining into the farm field. The town will need to let Jewell know about the width and if we want the ditch filled in.

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve Class "B" Fermented Malt Beverage Licenses for: Aaron M. Sloma, Agent for The Stuffed Olives Inc for Parker John's Paddock Concession Stand located at Elkhart Lake's Road America. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve an Operator Licenses for Annie Andrews. **Motion Carried**

Update on the Town Hall projects – Fortress Floors stated that the urinal does not have to be removed.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to have Scott Klemme will look at crack on the east wall in the Town Hall and let us know what he finds. **Motion Carried**

Four Season estimate to replace the outdated heating system is \$15,875.00. A motion was made by Gary Vanderkin and seconded by Jack Hanke to replace the heating system in the Town Hall. **Motion Carried.**

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PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to clean out the Town Hall cupboards and have the cupboards removed completely before the floor is installed. **Motion Carried.**

Chairman Report – Chairman Luedke – Road Report – Roger Rortvedt took some picture of the road near Bermke's documenting the integrity of the road. The Road Tour was set up for Monday, May 3, 2021 at 6:30 am. Clerk will publish in the newspaper.

Atty. Hughes – Nothing this month.

Public Input/Comment –stated that the crack in the east wall of the Town Hall is getting worse.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried.**

A motion was made by Jack Hanke and seconded by Roger Rortvedt to adjourn the meeting. **Motion Carried**

Meeting ended at 8:07 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

MINUTES OF THE APRIL 20, 2021
TOWN OF PLYMOUTH ANNUAL MEETING
Town Hall – 7:00 PM

PRESENT: Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Gary Vanderkin,
Atty. Hughes and Debra Schwind

ABSENT:

The April 20, 2021 Town of Plymouth Annual Meeting was called to order by Chairman Luedke and followed by the Pledge of Allegiance.

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve the agenda as print. Motion Carried.

It was moved by Roger Rortvedt and seconded by Gary Vanderkin to approve the minutes from both the April 21, 2020 and July 14, 2020 Town of Plymouth Annual Meetings. Motion Carried.

Debra Schwind gave the Treasurer's Report. A motion was made by Jack Hanke and seconded by Glen Kruschke to accept the Treasurer's Report. Motion Carried

Debra Schwind presented the Annual Report for the year 2020. Questions were asked and answered. A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve the 2020 Annual Report as presented. Motion Carried.

UNFINISHED BUSINESS –

There was no unfinished business.

NEW BUSINESS –

It was moved by Roger Rortvedt and seconded by Gary Vanderkin to Authorize the Town Board to borrow money, if needed. Motion Carried

Chairman Luedke announced the Election Results from the April 6, 2021 Spring Election:

Chairman – Warren Luedke - 401
Supervisor – Glen Kruschke - 355
Supervisor – Jack Hanke - 351

It was announced that the Annual Meeting for next year will be held on Tuesday, April 19, 2022.

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adjourn the 2021 Town of Plymouth Annual Meeting. Motion Carried.

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF May 4, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, John Mersberger, Dave Karsten, Jeff Rhude, John Capelle, Russ Vanderkin, Janice Abraham, Jim Lubach, Ken Veiler, Willy Van Sluy, Drew Fritz and the Public.

The May 4, 2021 Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustments Public Hearing was called to order by Chair, John Mersberger.

The clerk read the notice. To consider granting a Variance to Robert Pennell located at N6891 Moonlight Road to reduce the center line from 75 feet to 60 feet to be able to take down a garage and construct an addition to the home. Mr. Pennell was not present. The clerk explained that he was taking down a garage and replacing it with an addition and it would remain within the same footprint and would not go closer to the road. A motion was made by Russ Vanderkin and seconded by Dave Karsten to grant the variance with the guideline of stay with the same construction and roof line of the existing house. **Motion Carried**

The clerk read the notice. To consider granting a Variance to Daniel Francis for his property located on Birch Tree Road to reduce the center line setback from 75 feet to 31 feet, side setback from 15 feet to 5 feet, side setback from 15 feet to 10 feet and rear setback from 25 feet to 15 feet for Dan to be able to construct a garage for storage of seasonal items for his home located at N7295 Birch Tree Road.

Dan Francis was present. He explained he that he would be building this for storage and would also be matching the colors to the existing house that is located to the rear of Mr. Francis's property. Mr. Francis spoke with the owner of the home and Mr. Kaufmann asked him if he would be willing to do 10 feet off the north lot line and 5 feet off the south lot line instead of what was proposed. Mr. Francis was willing to do that. A motion was made by Russ Vanderkin and seconded by John Capelle to grant the variance with the changes as stated above. **Motion Carried**

The clerk read the notice. To consider granting a Variance to Plymouth Plumbing and Heating located at 2420 County Road PP to reduce the side setback from 20 feet to 9 feet and the center line set back from 100 feet to 59 feet to construct a new sign. Mr. Marshall was present and explained that he had received a building permit to replace the existing sign, the owner of the business asked if the sign could be moved back to make snow plowing easier. Mr. Marshall placed the sign about 10 feet further to the west. He did not realize that the vacant land was not part of the business's property. Richard Wirtz was present with his client Diana Vick and stated that the sign was five feet off the lot line and that was her land and did not want the sign there due to the possibility of it falling on her property and causing damage.

A motion was made by Russ Vanderkin and seconded by John Cappelle to deny the petitioner's request for a variance. **Motion Carried**

Board of Adjustments adjourned 7:30 pm

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice. To consider granting a Zoning Change to Louis Prange owner of In-N-Out Storage, LLC to Rezone 22 acres from A1(Prime Agricultural Land District) to B-2(Highway Business District) The property is located on State Highway 57 being the east 22 acres. Louis Prange was present. Janice Abraham explained the History of Farmland Preservation to everyone. Mr. Prange explained that he was now requesting 11.7 acres instead of 22 acres. He

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Town Hall – 7:00 P.M.

provided a power point presentation explaining the future plans for the property including storage units and parking for RV's and boats. He explained that Kevin Struck stated that State Highway 23 & 57 and County Road O are considered commercial

corridor. Michelle Klemme is worried about the traffic on Highway 57 since there is no passing lane, Jim Hanke wants to keep land in Farmland preservation and Russ Doeber is worries that Woodland Road will not be able to handle all the extra traffic. A motion was made by Jim Lubach and seconded by Drew Fritz to deny the petitioners request as revised to the 11.7 acre. **Motion Carried**

The clerk read the notice, to consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to B-2 (Highway Business District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 18.61 acres. Matt Parmley was present along with Kim Meyer and Bill Swoboda and Matt explained that he was looking to build a business-like Cains Floral in the future but for right now he was looking to be able to have a motorcycle school on the property while he builds his business. Bill Swoboda stated that there is a need for a motorcycle school in the area since there are waiting list for the surrounding area schools. Atty. Voelkner was present to represent his client. Atty. Voelkner stated that his client is concerned that for the land being taken out of Farmland Preservation and for the surrounding neighbors with noise, lighting, and hours of operation. Atty Voelkner also asked if there would be a classroom and bathroom facilities. Bill stated that there would be temporary bathrooms and classroom and would not be an eyesore. Atty. Voelkner then cited Wisconsin Statute Trans 129 MOTORCYCLE LICENSING AND COURSES. Bill and Kim understand that, and they have been instructors and understand the Wisconsin Statute and this is a step that is needed to begin putting the school together. There were several people against taking 18 acres out of farmland preservation. Chair Janice Abraham tabled this until next month for Mr. Parmley to come up with an amended number of acres. All in favor. **Motion Carried**

The clerk read the notice. To consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-2 (Agricultural Land District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 19.07 acres. Upon talking with Kevin Struck, this property can be rezoned into A-5 (Agricultural Living District) and still be considered Farmland Preservation. Chair Janice Abraham tabled this until next month for Mr. Parmley to amend his application and for the clerk to publish it. All in favor. **Motion Carried.**

The clerk read the notice. To consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-2 (Agricultural Land District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 10.68 acres. Upon talking with Kevin Struck, this property can be rezoned into A-5 (Agricultural Living District) and still be considered Farmland Preservation. Chair Janice Abraham tabled this until next month for Mr. Parmley to amend his application and for the clerk to publish it. All in favor. **Motion Carried.**

Zoning Commission adjourned 8:44 pm

The Town Board and Public Hearing was called to order by Chair, Warren Luedke

It was moved by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the April 7, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

TOWN OF PLYMOUTH
MINUTES OF May 4, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Fire Dept. Report – Chief Fellows stated that there were 410 total training hours for the month of April. 26 total calls - 19 City, 5 Town and 2 MABAS. Inspection - 21 City and 0 Town. I will be retiring on May 21, 2021. Application should be accepted in June and a replacement should be hired by July – August of this year. The Assistant Fire Chief, Assistant Police Chief and Police Chief will be covering until a replacement is hired. The Town Board wished Fire Chief Denis Fellows a happy retirement.

Discussion & Possible Action of these Items:

Consider granting a Zoning Change to Louis Prange owner of In-N-Out Storage, LLC to Rezone 22 acres from A1(Prime Agricultural Land District) to B-2(Highway Business District) The property is located on State Highway 57 being the east 22 acres. Mr. Prange changed his request to 11.7 acres, Gary Vanderkin wanted to know how many acres would come out of Farmland Preservation, if the Town wants growth or not and feels Mr. Prange has a great vision for the land. Dave Karsten and Glen Kruschke think Mr. Prange should come back and request few acres. Jack Hanke and Roger Rortvedt stated that the Zoning Commission denied the request and that the Town Board should follow their recommendation. There was discussion regarding the house and use of the warehouse building that is on the property. The building was used for storage. A motion was made by Jack Hanke and seconded by Roger Rortvedt to take the Zoning Commission recommendation to deny the request. Roll Call Vote: Jack Hanke - Deny, Gary Vanderkin - Approve, Glen Kruschke - Deny, Roger Rortvedt - Deny, Warren Luedke - Approve. **Motion Carried**

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to B-2 (Highway Business District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 18.61 acres. Has been tabled.

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-2 (Agricultural Land District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 19.07 acres. Has been tabled.

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-2 (Agricultural Land District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 10.68 acres. Has been tabled.

Consider granting a conditional use permit to Parm's Holdings LLC property located on Green Tree Road to be able to construct a site for a motorcycle safety school. Has been tabled.

Consider granting a conditional use permit to Plymouth Plumbing and Heating to construct a new color LED double sided pole sign. Mr. Marshall was not present. Dan Gutnow and Diana Vick are against the LED sign and were questioning the hours the sign would be lit and the brightness. Gary Vanderkin is against putting a time limit on when the sign is lit. Since the variance was denied, the LED sign would be going in the same location as the old sign. The property is zoned business and there are businesses around the property. A motion was made by Gary Vanderkin and Roger Rortvedt to approve the double-sided LED sign with no time limits on the hours it is lit. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve an Operator Licenses for Derek Mattson. **Motion Carried**

TOWN OF PLYMOUTH
MINUTES OF May 4, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

The Willow Road Bridge – After the road tour, the width of the bridge is a little narrow. The best solution is to make the bridge 26 feet wide. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to make the Willow Road Bridge 26 feet wide. **Motion Carried**

Road Report – A report was made by Roger Laning after The Town Board's Road Tour. The list contained roads that need to be paved or seal coated. A motion was made by Glen Kruschke and seconded by Roger Rortvedt to have the road work done this year. Motion Carried

The county will be working on the list of bridges that need to be fixed.

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve an Operator Licenses for Annie Andrews. **Motion Carried**

Atty. Hughes – Nothing this month.

Public Input/Comment – none

A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve and pay the bills. **Motion Carried.**

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to adjourn the meeting. **Motion Carried**

Meeting ended at 9:47 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

**TOWN OF PLYMOUTH
MINUTES OF THE MAY 13, 2021
TOWN OF PLYMOUTH BOARD OF REVIEW**

PRESENT: Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, Debra Schwind and Luke Mack

The May 13, 2021 Board of Review was called to order by Clerk, Debra Schwind.

A motion was made by Jack Hanke and seconded by Glen Kruschke to appoint Warren Luedke as Chairperson. **Motion Carried.**

The Clerk reported that all of the members were WTA Certified Board of Review Trained on March 7, 2020: Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, and Debra Schwind.

The Assessor, Luke Mack stated that the assessment letters were mailed on April 13, 2021. We held Open Book on April 29, 2021. The Town's level of assessment for 2021 is 81%. Last year we were at 86%, I'm projecting we're going to come in somewhere around 81% So, on average properties in the town are assessed 19% below what they're selling for in today's market.

The Assessment Roll was certified and turned over to the Town Board. The assessor presented a report on the sales for 2021.

As of today, neither myself nor the clerk have received any objections for tonight's meeting. A motion was made by Glen Kruschke and seconded by Roger Rortvedt to go into recess until someone shows up or until 6. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to go back into session at 6:00 pm. **Motion Carried**

There were no appointments and no one appeared during the 2 hour required time, therefore a motion was made by Roger Rortvedt and seconded by Jack Hanke to adjourn the 2021 Board of Review. **Motion Carried.**

Adjourned at 6:01pm

Debra Schwind Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF JUNE 1, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Janice Abraham, Jim Lubach, Ken Veiler, Willy Van Sluy, Drew Fritz and the Public.

The June 1, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice. To consider granting a Zoning Change to Louis Prange owner of In-N-Out Storage, LLC to Rezone 6.489 acres from A1(Prime Agricultural Land District) to B-2(Highway Business District) The property is located on State Highway 57 being the NE 1/4 of Section 14 being the east 6.489 acres. Ted Scharl was present and speaking on behalf of Louis Prange. Mr. Sharel explained that he was now requesting 6.489 acres instead of original 22 acres. He explained that State Highway 23 & 57 and County Road O are considered commercial corridor and he has met the four criteria of the Town's plans. Michelle Klemme handed out a map of the Town of Plymouth showing the farmland and stated that we need 2.67 acres of farmland to feed one person and she does not want to depend on other countries for food. Russ Doeber and Michelle Klemme are worried that Woodland Road will not be able to handle all the extra traffic. A motion was made by Ken Velier and seconded by Willy Van Sluys to recommend to the Town Board that we approve petitioner's request as presented. **Motion Carried with a vote of 3 aye and 2 nays.**

The clerk read the notice, to consider granting a Zoning Change to Matthew Parmly, of Parm's Holdings, LLC to rezone 6.62 acres from A-1 (Prime Agricultural Land District) to B-2 (Highway Business District) The property is located on Green Tree Road and State Road 57, being the northeast 6.62 acres. This was tabled from the May 4, 2021, meeting to give Matt Parmley time to amend his request. Matt Parmley was present. He explained that he did amend his request from 18.61 acres to 6.62 acres Janice Abraham questioned what the property will be used for. Mr. Parmley said ultimately his goal is to have a garden center there but for the first three to four years the space will be used for a motorcycle safety training area. Kim Meyer and Bill Swoboda would be running that. A letter was sent to the clerk on June 1, 2021 by Attorney Joseph to be place on record, Janice Abraham read the letter into record. Matt explained that he feels Atty. Voelkner was hired by Road America and their intent is not to have a competing business in the area. The questions in the letter were taken into consideration by the Zoning Commission. Jim Lubach asked if they had contacted other places in the area for renting empty parking lots. Bill stated yes but those companies would rather sell rather than rent. Brian Niemi asked about the place on State Road 57 and County Road EH, Bill responded yes but they are off road dirt bike facility. Brian also asked why Matt could not put the training are over behind his business on the east side of State Road 57, Matt and Jessica stated that there is no room, and it is not level. He also is concerned with large semi's and delivery truck damaging Greentree Road. Some residents are concerned about the noise, Janice informed them that there is an ordinance, and they can report any problems. Brian presented the Zoning Commission with a letter that he read aloud. A motion was made by Ken Velier and seconded by Drew Fritz to recommend to the Town Board to approve petitioner's request as presented. **Motion Does Not Carried with a vote of 2 aye and 3 nays.**

The clerk read the notice. To consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-5 (Agricultural Living District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 19.07 acres. This was tabled from the

TOWN OF PLYMOUTH
MINUTES OF JUNE 1, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

May 4, 2021 Town Board Meeting. Mr. Parmly amended his request from A-2 to A-5, by changing his request the land would be able to stay in farmland preservation but would allow Mr. Parmly to sell the parcel as a buildable lot. Brian Niemi was questioning building a bridge across Otter Creek. He would like to see it rezoned when the lot sells not now. Mr. Parmly did speak with several farms about buying the land and farming it but no one was interested. A motion was made by Willy Van Sluy and seconded by Ken Vieler to recommend to the town board that the petitioner's request be granted as printed. **Motion Carried**

The clerk read the notice. To consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-5 (Agricultural Living District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 10.68 acres. This was tabled from the May 4, 2021, Town Board Meeting. Mr. Parmly amended his request from A-2 to A-5, by changing his request the land would be able to stay in farmland preservation but would allow Mr. Parmly to sell the parcel as a buildable lot. A motion was made by Drew Fritz and seconded by Willy Van Sluy to recommend to the town board that the petitioner's request be granted as printed. **Motion Carried.**

Zoning Commission adjourned 8:21 pm

The Town Board and Public Hearing was called to order by Chair, Warren Luedke

It was moved by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the May 4, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Assistant Chief Mike Birschbach was present. The Fire Department is looking for a new Chief and that applications are coming in and they will start interviewing in July and should have a new Chief shortly after that. For the month of May, the fire department responded to 32 calls, 20 city, 9 town and 3 MABAS. 3 of the calls required extraction. Maintenance report regarding the engines was given. The department received another house that was donated to them for fire training on Hillwind Rd. This will need to be completed by July 1st. There are 3 members for EMT that received training and can now go on contract or 911 calls.

Discussion & Possible Action of these Items:

Consider granting a Zoning Change to Louis Prange owner of In-N-Out Storage, LLC to Rezone 6.489 acres from A1(Prime Agricultural Land District) to B-2(Highway Business District) The property is located on State Highway 57 being the NE 1/4 of Section 14 being the east 6.489 acres. Mr. Prange changed his request from 22 to 6.489 acres. The Zoning Commission recommended the request as printed. A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to go along with the recommendation of the Zoning Commission. Roll Call Vote: Jack Hanke - Approve, Gary Vanderkin - Approve, Glen Kruschke - Approve, Roger Rortvedt - Approve, Warren Luedke - Approve. **Motion Carried**

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to B-2 (Highway Business District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 6.62 acres. This was tabled from the May 4, 2021 Town Board meeting. The Zoning Commission did not send a recommendation for this. Attorney Hughes wanted to let everyone know that if these rezoning were to be approved that Parm's would have to place eight and a half acres in to FPZ and that he can choose what land and it could be split

TOWN OF PLYMOUTH
MINUTES OF JUNE 1, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

up but it can not be in the A-5 properties. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve the rezoning as printed with the understanding that Parm's must respond to all neighbor complaints and/or concerns. Roll Call Vote: Gary Vanderkin - Approve, Jack Hanke - Approve, Glen Kruschke - Approve, Roger Rortvedt - Approve, Warren Luedke - Approve. **Motion Carried**

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-5 (Agricultural Living District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 19.07 acres. The Zoning Commission recommended the request as printed. A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve the zoning change. **Motion Carried**

Consider granting a Zoning Change from A-1 (Prime Agricultural Land District) to A-2 (Agricultural Land District) to Matthew Parmley, of Parm's Holdings, LLC. The property is located on Green Tree Road, being about 10.68 acres. The Zoning Commission recommended the request as printed. A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve the zoning change. **Motion Carried**

Consider granting a conditional use permit to Parm's Holdings LLC property located on Green Tree Road to be able to construct a site for a motorcycle safety school. Brian Niemi brought up the noise from the motorcycles and we could use the decibels like the Town of Rhine. Gary stated that we have a noise ordinance. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to grant the Conditional Use to Parm's Holding, LLC with the operating hours to be between 8am – 8pm. **Motion Carried**

Review estimates for cutting the lawn at the Town Hall – Land Stewart \$50 per cut – Tim Schwind -\$25 per cut since it is not a large area. The Cemetery on Willow Road – Land Stewart was \$65 per cut Cobblestone was \$65 per week or \$75 every other week. A motion was made by Roger Rortvedt and seconded by Glen Kruschke to hire Cobblestone for the Willow Road Cemetery and Tim for the Town Hall. **Motion Carried**

A motion was made by Roger and seconded by Jack Hanke to approve Class "B" Liquor Licenses for: Brian Keller, Michael Dimig, Kraig Forcier, Dale Lanser, Michael Kertscher, Tom Elias, and Heidi Asipi. **Motion Carried**

A motion was made by Jack Hanke and seconded by Glen Kruschke to approve Class "B" Fermented Malt Beverage Licenses for: Scott Schaetz, Agent for Rhine-Plymouth Field & Stream; Stacey Iserloth for (3): 2 Concession Stands at Road America & (1) Plymouth Rock Poolside Café; David Bardon, Agent for Elkhart Lake Lions Club for Concession Stand at Road America; Bryan Perl for Concession Stand at Road America; Todd Walber, agent for Plymouth Snow Rangers; Aaron Sloma, agent for Parker John's for Concession Stand at Road America; Shaun Thome, agent for Antoinette's for Concession Stand at Road America. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve Class "A" Combination Beer & Liquor License for: Jean Trakel, Agent for R Store and Natasha Blankenship, Agent for Plymouth Rock; Michael Kertschner, agent for Road America, The Paddock Shop. **Motion Carried**

TOWN OF PLYMOUTH
MINUTES OF JUNE 1, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve Class “A” Fermented Malt Beer License for: Matthew Russ, Agent for Fleet Farm Group. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve Picnic License for Optimist Club of Plymouth on June 4-6, June 11-13, June 17-20, July 1-4, July 16-18 and August 6-8 for Road America Stand # 6. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve Operators License for Benjamin Ahlswede, Annie Andrews, Melissa Argue, Karrie Balz, Cheryl Beltran, Debra Beltran, Tamara Bertram, Lisa Bocchini, Sandra Bowe, Tabitha Buss, Carla Butzen, James Camp, Gerald Coenen, Amy Cook, Daniel Dederling, Donald Dressel, Michael Elias, Andrea Fink, Kayley Grube, Tara Guell, Gary Hefter, Lisa Huss, Adam Immel, Debbra Johnson, Sydney Kalk, Gary Kegler, Susan Keller, Alvin Zemlicka, Heide King, Patricia Klunk, Deborah Koch, Donald Meyer, Bonnie Mielke, Lisa Miller, Brenda Miota, Jody Mule, Michael Mule, David Nicholson, George Palmer, Marvin Paulson, Carol Perl, Diranda Pfeifer, Rhonda Raeder, Tyler Rezachek, Terry Risse, John Saladini, Shelly Sanchez, Jeri Schirmer, Gerald Schommer, Casey Sippel, Jessica Sixel, David Slimmer, William Stonecipher, Randy Suemnicht, Rebecca Swoverland, Kelly Thede, Sandra Turk, Todd Walber, Stacey Weiberg, Denise Wierus, Karen Wolff, Bruce Wright Jr., Tim Wusthoff, Jessica Young, Erick Heling, Andrew Anderson, Sunshine McNerney and Jodi Cook. **Motion Carried**

Road Report – River Height Bridge is starting to fail. They are going to shore it up. The Town will have to address the issue of there being only one way in and out when the time comes to replace that bridge. The county will be working on the list of bridges that need to be fixed. Shouldering has been started throughout the area. Road work on State Road 67 from Plymouth to Kiel has started.

Atty. Hughes – stated he will not to in town for the July 6, 2021 meeting

Public Input/Comment – Multiple emails were received regarding Woodland Road, La Ferme Rd and Riverview Rd. Cars and Semis are speeding. Multiple vehicles are not stopping at the stop sign on Riverview Rd. Woodland Rd is being used as a cut through for large trucks. The clerk will contact the Sheriff’s Department and see if the county can do a traffic study on Woodland Rd.

Mr. Whipple filed a complaint with the Clerk. He stated that his neighbor located at 5220 Sumac Road is running an Auto Body Shop & Painting business. He is zoned A-2 and not business. Mr. Whipple has contacted the DNR. The Town will wait to see what the DNR’s findings are.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 9:10 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF July 6, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Debra Schwind, John Mersberger, Russ Vanderkin, John Capelle, Jeff Rhude, David Kasten and the Public.

The July 6, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustments Public Hearing was called to order by Chair, John Mersberger.

The clerk read the notice. To consider granting a Variance to Damien and Amy Hovey to construct a forty (40) foot by forty-eight (48) foot garage/workshop with an eight (8) foot x forty-eight (48) foot lean to on the north side of the garage/workshop at their residence located at W6022 Hill and Dale Road. Damien and Amy Hovey were present. Damien stated that he would like to build the garage with a workshop in the back. The lean-to would be to park a dump trailer to keep it out of the weather. Troy Stucke is an adjacent landowner and is not opposed to the garage/workshop being built. The clerk read in to record a letter that was email on July 6, 2021 from Eric and Ramona Nimmer in regard to garage/workshop. The state that they are not in favor of the size of the garage being built. Mr. Nimmer purchased his home in the subdivision adjacent to north of Mr. Hovey's property. Mr. Nimmer is also worried about the property values and the building becoming a shop/business now or in the future. Mr. Hovey stated that his neighbor would not be able to see the garage/workshop or lean-to. The clerk call Kevin Struck regarding this property's zoning being that it is 5 acres. The Board of Adjustments has tabled this until next month until more information can be obtained.

Meeting Adjourned at 7:21 p.m.

The Town Board and Public Hearing was called to order by Chair, Warren Luedke

It was moved by Roger Rortvedt and seconded by Jack Hanke to approve the minutes from the June 1, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Assistant Chief Mike Birschbach was present. The interview for the new Fire Chief continues. Applicants had their first interview on June 25, 2021. Two candidates both from Illinois will have their second interview on July 16, 2021. For the month of June, the fire department responded to 34 calls, The fire department is getting ready to inspector the Sheboygan County Fairgrounds. Inspection was done at Road America and County Highway Department and Rocky Knoll will be done in the next week or so. The department received a \$100.00 donation from William Helmer.

Discussion & Possible Action of these Items:

Consider granting a Conditional Use Permit to Van Horn Properties of Plymouth, LLC to construct four (4) fifty (50) foot by one hundred-sixty (160) foot multi - tenant storage units and/or for small businesses to keep equipment and material. The buildings will be located on the north portion of the property located at N5908 Willow Road. Chris was representing Van Horn. Chris explained that there would be no store fronts, mainly for small business to store equipment or stock. There will be four 2000 square foot heated units in each building with a bathroom in each unit. Mr. and Mrs. Weick were present to voice their concerns. They moved to this property to be in the country,

TOWN OF PLYMOUTH
MINUTES OF July 6, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

there was not a business there when they moved in. A few years ago, they offer for Van Horn to purchase their property. Van Horn declined at that time. Chris stated that he would like to have a conversation with the Weick and see if they can come to an agreement whether it is: buying or landscaping the property. The Asst. Fire Chief questioned how the unit would be addressed and about fire proofing between units. Chris offer to sit down with Mike and go over the details. A motion was made by Glen Kruschke and seconded by Roger Rortvedt to table this Conditional Use Application until Chris and Van Horn can meet with the Weick's to discuss options. **Motion Carried**

Town Land – Warren received a called regarding land that the Town owns near Crystal Lake, It is an access point to the lake. The caller stated that his client would still allow access to the lake and the reason for wanting to purchase the land is for building purposes and he cannot right now due to the lot line. The board does not want to sell Town land and it is suggested that the client apply for a variance.

Town Hall Remodel update – The floor will be done on September 11, 2021 and the counter should be installed the first week of October. Four Seasons stated that heaters are hard to get parts for and the cost for new units have increased by at least \$6000.00. A motion was made by Glen Kruschke and seconded by Gary Vanderkin for the heating system to be installed. **Motion Carried**

Town Hall Rental will be tabled until the remodel is complete.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve Operators License Kelly Kay Althen-Lang, Angela Albrecht, Jane Fontaine, Paul Marti, Jasmine Simmerman and Julie Heidtman **Motion Carried**

Jon Dolson - Annexation of properties for election purposes – Jon Dolson, the County Clerk, explained that every April the My Vote wants to create 2 ballots. There are 8 properties along Crystal Lake that are in the Town of Rhine and the Town of Plymouth the properties are assessed properly but where the Town lines are drawn these properties lie with little slivers in the opposite Town. To correct the problem, the Town of Plymouth and the Town of Rhine would have to annex properties. Jon suggested that the Town attorneys get together and create an annexation with the same verbiage. Jon was at the Town of Rhine meeting earlier, and they took it into consideration. The clerk will contact Attorney Hughes to see what his opinion is.

APRA Grant update – The clerk stated that the Town will receive \$334,416.04 in total with the first payment of \$167,208.02 was received on June 25, 2021.

Bertram Wireless is working with the county and are looking for Town's support for using the APRA funds for Internet access. Internet has become a necessity.

Willow Road Bridge – Jewell revised the plans and Warren presented the plans to the neighbors on Willow Rd and the County Engineer. The County must acquire the right of way before bidding. It may only cost the Town 10% of the total projects. A motion was made by Roger Rortvedt and seconded by Jack Hanke to continue moving forward with the Willow Road Bridge project. **Motion Carried**

Road Report – River Height Bridge is on the State's list of bridges that need replacement. Warren will see if we qualify for any Local Bridge Aid. Seal coating has been completed and Warren is

TOWN OF PLYMOUTH
MINUTES OF July 6, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

very happy with the new process. The ditches will be cut for a second time soon. The county just finished up with the first round.

Atty. Hughes – was not present.

Public Input/Comment – no comments

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 8:17 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH

MINUTES OF July 21, 2021
SPECIAL TOWN BOARD MEETING
Town Hall – 6:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes and Debra Schwind.

The July 21, 2021, Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

To review and discuss the allocations for the American Rescue Plan Act Grant Funds

The reason for the special meeting is Bertram Wireless is looking for Town's support using the APRA funds for Internet access. Bertram is looking for a letter of support and a resolution stating that they have the Town's support so they can proceed with applying for more state and federal grant money for Sheboygan County.

We have 19 miles that are unserved in the Town. Internet has become a necessity for school, offices, and everyday life.

A motion was made Gary Vanderkin and seconded by Roger Rortvedt to adopt the resolution 2021 of 1

Resolution Supporting Broadband Expansion Projects and Grant Applications and a letter of support for Bertram to continue filing for state and federal grant money. **Motion Carried**

The clerk used the WTA loss calculator for the Town and it looks like we may have a loss of \$50,000 - \$137,000 over the next 4 years. Every year this will have to be calculated every year to get the actual loss. The loss revenue maybe used on anything the Town deems fit.

The clerk stated that the heating and cooling system will be covered since it will be an upgrade to a non-filtering heating and cooling system.

The clerk stated that the Town will receive \$334,416.04 in two installments. First install of \$167,208.02 was made on June 25, 2021. No date has been given for the second installment. A separate banking account was opened to place the APRA Grant money into.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 6:20 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF August 3, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Drew Fritz, Willy VanSluy, Ken Velier, John Mersberger, Russ Vanderkin, John Capelle, David Karsten and the Public.
Absent: Janice Abraham, Jim Lubach and Jeff Rhude

The August 3, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustments Public Hearing was called to order by Chair, John Mersberger.

The Clerk read the notice to consider granting a Variance to Damien and Amy Hovey to construct a 40-foot by 48-foot garage/workshop with an 8-foot x 48-foot lean-to on the north side of the garage/workshop at their residence located at W6022 Hill and Dale Road. This was tabled from the July 6, 2021 Public Hearing while more information was gathered. Kevin Struck sent an email stating that the property was zoned R-1 before 2010 and he did not have a reason why except that is very close to the city. In his email he said he would rather see a variance for the garage/workshop than for the property to be rezoned but it could be done since it is a 5-acre parcel and not connected to the Whispering Hills subdivision. Damien and Amy Hovey were present. Damien stated that he would like to build the garage with a workshop in the back and the lean-to to the north to park his dump trailer out of the weather as presented at the July 6, 2021 meeting. Eric and Ramona Nimmer were present, and Eric read the letter that the clerk read into record at the July 6, 2021 Public Hearing regarding their view on the garage/workshop. They stated that they are not in favor of the size of the garage being built. Mr. Nimmer purchased his home in the subdivision to north of Mr. Hovey's property. Mr. Nimmer is also worried about the property values and the building becoming a shop/business now or in the future. Mr. Hovey stated that his neighbor would not be able to see the garage/workshop or lean-to and that there would not be a business run out of it. Mr. Hovey presented pictures to the Board of Adjustments showing all angles of the property from where the building would be and how would not affect Mr. Nimmer's property. The Board of Adjustments stated that no business would be able to be conducted on the property without a conditional use permit from the Town Board. A motion was made by Russ Vanderkin and seconded by Dave Kasten to grant the variance to Damian and Amy Hovey as presented. Motion Carried.

Meeting Adjourned at 7:21 p.m.

The Zoning Commission Public Hearing was called to order by Acting Chair, Drew Fritz

The clerk read the notice to consider a Land Division & Rezone Request from Dave Zelm to divide and rezone 19.246 acres currently zoned A-1(Prime Agricultural Land District and C2 (Conservancy District). The Parcel #59016222078 located at W6414 Sumac Rd and described as SW 1/4 of the SW ¼ of Section 32, T15N, R21E.

Lot 1 of Lot 3, 5.135 Acres. This would include the house and be rezone A-5 (Agricultural Living District). Dave Zelm was present. Dave explained that he had a buyer for Lot 1 but they did not want all of that acreage right away so he is splitting it but then it could not stay A-1 so he would like to rezone to A-5 to be able to keep it farmland. A motion was made by Willy VanSluy and seconded by Ken Velier to recommend to the Town Board to grant the rezoning of Lot 1 to A-5. **Motion Carried.**

Lot 2 of Lot 3, 14.111 Acres. This is to remain Farmland and be rezoned to A-5 (Agricultural Living District). Dave Zelm was present and explained that the buyer of Lot 1 would like to buy Lot 2 in the future. In case they do not, he would like to be able to sell it as a buildable lot. Since

TOWN OF PLYMOUTH
MINUTES OF August 3, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Mr. Zelm has a house on this parcel already it was suggested that he amend his petition to rezone to A-5 with the north 9.11 acres to A-PR. Mr. Zelm agreed and will have Mr. Reenders send in the paperwork with a legal description for the north 9.11 acres for the September 7, 2021 meeting. A motion was made by Willy

VanSluy and seconded by Ken Velier to recommend to the Town Board to grant the rezoning of Lot 2 to A-5 with the north 9.11 acres being A-PR. **Motion Carried**

It was moved by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the July 6, 2021 Public Hearing & Regular Town Board Meeting **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – There was no one present

Discussion & Possible Action of these Items:

Town Board members discussed the recommendation from the Zoning Commission to rezone Dave Zelm's Lot 1 property from A-1 to A-5. A motion was made by Jack Hanke and seconded by Roger Rortvedt to grant the petitioners request and allow the rezoning from A-1 to A-5. **Motion Carried**

Town Board members discussed the recommendation from the Zoning Commission to rezone Dave Zelm's Lot 2 property from A-1 to A-5 with the north 9.11 acres being A-PR. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to grant the petitioners request and allow the rezoning from A-1 to A-5 with the north 9.11 acres being A-PR. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the Certified Survey Map for Dave Zelm's property located on Sumac Road. **Motion Carried**

To consider granting a Conditional Use Permit to Van Horn Properties of Plymouth, LLC to construct four 50-foot by 160-foot multi-tenant storage units and/or for small businesses to keep equipment and material. The buildings will be located on the north portion of the property located at N5908 Willow Road. Chris is representing Van Horn. Arden and Ida Wieck were present. Van Horn made an offer to purchase the Wieck's' home the day of the meeting but they do not have anything legally set. Wade Kleinhans was present and is concerned about the water runoff. Chris could not answer the question regarding that the water run off since he is not an engineer but will get information. A motion was made by Glen Kruschke and seconded by Roger Rortvedt to table this matter until the September 7, 2021 meeting. **Motion Carried.**

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve an Operator's License for Brett Boesel. **Motion Carried**

Signage for Sumac Rd and Oak Rd – The County Highway Department will be contacted for signs.

Woodland Road reducing speed limit – We had a traffic study don at the beginning of June, at this time it does not warrant reducing the speed limit lower than 40 mph. Chairman Luedke will take a ride with the County Highway Department to see where signs will be best placed.

TOWN OF PLYMOUTH
MINUTES OF August 3, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Roger Rortvedt and seconded by Jack Hanke to become members of the Town Advocacy Council. **Motion Carried**

Warren, Glen, Roger, and Debi will be attending the WTA Convention October 10-12, 2021

Town Hall Update –Cabinets are being removed August 21st. R&R moving is scheduled for September 10th and September 13th for moving the larger items.

A motion was made by Roger Rortvedt and seconded by Jack Hanke to have the kitchen electrical done by Frontier Electric. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to have MM Mechanical take care of installing a new roof top heating and cooling system and dismantling the old ventilator and boiler system using APRA Grant money. **Motion Carried**

Road Report – Kleiber placed new drain tile under Pleasant View. Sealcoating is done and looks great. Brush cutting. Wash out by Winooski, County is going to take care of it.

Atty. Hughes – Town of Rhine and Town of Plymouth shared properties – Election
Atty. Hughes spoke with Atty. Paul Dirkse, the attorney for the Town of Rhine. We'd looked at the statutes, there is a procedure to do it. It is called detachment and attachment. It is long, complicated and we must do it through the State Department of Administration. Paul has a contact there. He will talk to him to see how bad it will be. Atty. Paul Dirkse will get back to Atty. Hughes with the information. Warren spoke with the Chairman from the Town of Rhine and they would be interested if it does not cost a fortune.

Public Input/Comment – Tree branches hanging very low in the parking lot brushing on vehicles and heads. The clerk will contact the lawn service to get them cut back.

A motion was made by Glen Kruschke and seconded by Gary Vanderkin to approve and pay the bills. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adjourn the meeting. **Motion Carried**

Meeting ended at 8:25 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF SEPTEMBER 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Atty. Hughes, Debra Schwind, Janice Abraham, Jim Lubach, Drew Fritz, Willard Van Sluy, and Ken Velier and the Public.

Absent: Roger Rortvedt

The September 7, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice to consider a Rezone Request from Dave Zelm to rezone 9.141 acres of the 14.111 acres currently zoned A-5 (Agricultural Living District) to A-PR (Agricultural Parcel Remnants District). Parcel # 59016222078 and described as Part of Lot 2 located in the Southwest ¼ of the Southwest ¼ of Section 32, Town 15 North, Range 21 East. Dave Zelm was present. This request was the follow up from the rezoning and land division agreement from the August 3, 2021 meeting. Larry Schamberger and Matt Schaub were present. Both were opposed to the idea of the rezoning. A motion was made by Drew Fritz and seconded by Willard Van Sluy to recommend to the Town Board to grant the rezoning as presented. **Motion Carried 3-1**

The clerk read the notice to consider a Rezone Request from Parm's Holdings, LLC to rezone 8.5 acres of the 16.61 acres currently zoned A-1 (Prime Agricultural Land District) to A-PR (Agricultural Parcel Remnants District). Parcel # 59016210480 located on Greentree Rd and described as the Southwest, Northeast of Section 02, Town 15 North, Range 21 East. This request was the follow up from the rezoning agreement from the June 1, 2021 meeting. Matt Parmly was not present. A motion was made by Jim Lubach and seconded by Ken Velier to recommend to the Town Board to grant the rezoning as presented. **Motion Carried 4-0**

The Zoning Commission adjourned at 7:38 pm

The Regular Town Board Meeting was called to order by Chair, Warren Luedke.

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the minutes from the August 3, 2021 Public Hearing & Regular Town Board Meeting. **Motion Carried 3-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Asst Chief Mike Birschbach reported that there were 34 calls for the month of August 23 city 5 town and 6 MABAS. Fire Chief position - An offer was extended to a candidate, hopefully to be finalized by October. Plymouth Fire Depart held a drill for all of Fire Departments in Sheboygan County at the Willow Road training facility in August. Tender 25 needed a new water level sensor. Small repairs for Tender 24. Annual maintenance for all trucks will be done in October. The town will be informed of what will be needed for each truck.

Discussion & Possible Action of these Items:

Town Board members discussed the recommendation from the Zoning Commission to rezone Dave Zelm's 9.141 acres located on Sumac Road from A-5 to A-PR. A motion was made by Glen

TOWN OF PLYMOUTH
MINUTES OF SEPTEMBER 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Kruschke and seconded by Gary Vanderkin to grant the petitioners request as presented.

Motion Carried 3-0

Town Board members discussed the recommendation from the Zoning Commission to rezone Parm's Holdings, LLC 8.5 acres located on Greentree Road from A-1 to A-PR. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to grant the petitioners request as presented. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve the Certified Survey Map for Evergreen Land and Cattle, LLC. **Motion Carried 3-0**

To consider granting a Conditional Use Permit to Van Horn Properties of Plymouth, LLC to construct four 50-foot by 160-foot multi-tenant storage units and/or for small businesses to keep equipment and material. The buildings will be located on the north portion of the property located at N5908 Willow Road. Joe Bronoski is the site person for Van Horn. Arden & Ida Wieck, Wade & Gail Kleinhans and Asst. Fire Chief Mike Birschbach were present. Van Horn has made an offer to purchase the Wieck's' home. Joe explained the fix for the water runoff problem to the Kleinhans. A motion was made by Jack Hanke and seconded by Glen Kruschke to grant the conditional use permit with the following conditions - the water problems are taken care of, the berm is put in place, the home is purchased and a list of all tenants and what they are storing in the units must be given to the Plymouth Fire Department and Sheboygan County Sheriff's Department. **Motion Carried. 3-0**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to remove dead trees and trim all trees at the Willow Road Cemetery. **Motion Carried 3-0**

A motion was made by Jack Hanke and seconded by Glen Kruschke to use ARPA grant funds to pay the clerk premium retroactive pay of \$4500 for working through the Covid pandemic in 2020. **Motion Carried 3-0**

Road(s) to submit for consideration for the 2022-2023 LRIP Program – Woodland Rd from County Road E to State Road 57 both ways is a good qualifier for that program. There is a Betterment program coming too, Woodland Road from County Road C to State Road 67 may qualify for that program since that is narrow. Roger Laning will be helping with roads applications.

Road Report – Signage is being requested for Woodland Road from State Road 67 regarding the trucks.

Woodside Road has been patched.

Atty. Hughes – nothing currently.

Public Input/Comment – John Capelle spoke with residents in the River Heights Subdivision they did go through the woods when the bridge was fixed the last time. Rich Miller is concerned with Woodland Rd.

A motion was made by Glen Kruschke and seconded by Gary Vanderkin to approve and pay the bills. **Motion Carried 3-0**

TOWN OF PLYMOUTH
MINUTES OF SEPTEMBER 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting.
Motion Carried 3-0

Meeting ended at 8:22 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 5, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Debra Schwind, Roger Rortvedt and the Public. Absent: Atty. Hughes

The October 5, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Regular Town Board Meeting was called to order by Chair, Warren Luedke.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the September 7, 2021 Public Hearing & Regular Town Board Meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Asst Chief Mike Birschbach reported that there were 46 calls for the month of September 36 city 10 town. A new Fire Chief was hired, and October 5 was his first day. Fire Trucks are scheduled for yearly service on October 18th and 19th. Baseline health screens will be done this month for department members. October 4- 8, 2021 will be Fire Prevention week with several activities planned.

Discussion & Possible Action of these Items:

Conditional Use Permit to Elkhart Road America to construct an additional restroom facility, LLC 8.5 acres located on Greentree Road from A-1 to A-PR. Greg Weiser from Road America explained the need for adding an additional restroom to the grounds. A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to grant the petitioners request as presented. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve an Operator's License for Olessia Semenets. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adopt Resolution #2-2021 Regarding Election Wards. **Motion Carried 4-0**

A motion was made by Jack Hanke and Roger Rortvedt to start renting the Town Hall again. **Motion Carried 4-0**

Weiser Court – A letter was sent to the clerk. Residents do not want to have shouldering done on the new road that was just completed last month. The residents purchased topsoil and have planted it. A motion was made by Jack Hanke and seconded Glen Kruschke to have Weiser Court shouldered with gravel, regrind or other material the Sheboygan County Highway Department may use. **Motion Carried 4-0**

2022 Budget Workshop date is to be October 18, 2021 at 6:30 at the Town of Plymouth Town Hall

Willow Road Bridge – Sheboygan Falls portions – 50% of the Town of Plymouth final cost

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 5, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Inspector's concerns – Brett Reichardt and Mike Chappy were present to discuss how there are fed up with people are not calling for inspections or not pulling permits until after the work is complete. The inspectors would like to see a penalty set for not having a permit or calling for inspections in a timely manner. Some more research will be done and then a special meeting will be set up with the inspectors and the Town Board.

Road Report – Short Cut Road bridge is closed for good as of October 1, 2021 due to safety concerns. Barricades have been put up. We will figure out what we will do in the spring.
Roger Laning will be working on the applications for the TRIP with Debi October 13, 2021.
90/10 split - Camp Evelyn Rd between County Rd C and County Road P
50/50 split – Woodland Ave County Road E to Willow Rd
\$15,000 – Superior Ave

Atty. Hughes – absent

Public Input/Comment

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting.
Motion Carried 4-0

Meeting ended at 7.54 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF OCTOBER 6, 2021

TOWN OF PLYMOUTH AND VILLAGE OF GLENBEULAH JOINT MEETING

Town of Plymouth Town Hall – 6:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Atty. Hughes, Debra Schwind, Doug Daun, Paul Olm, Corynn Feldmann, Dan Grunewald, AJ Schillingowski, Michele Bertram and Shane Begley via Video Conference.

The October 6, 2021, Joint Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

Mr. Begley join the meeting via video conference. There was discussion regarding what the future was for cell towers and what would be in the best interest for the Town and the Village.

MD7 sent an email with a proposal of \$2115.00 with 0% increase and 10-year guarantee. Mr. Begley countered offered with \$2,250.00 with 0% increase with a 10-year term guarantee plus 2 additional 10-year terms but they do not seem to be in favor of that.

A motion was made by Doug Daun and seconded by Glen Kruschke to have Mr. Begley go to back to MD7 with an offer of \$2250.00 per month for 10 years. If MD7 does not accept, we will accept a proposal of nothing less than \$2115.00 with 0% increase and 10-year guarantee.

Motion Carried

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting.

Meeting ended at 7:38 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 18, 2021
BUDGET WORKSHOP SPECIAL TOWN BOARD MEETING
Town Hall – 6:30 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Debra Schwind, Roger Rortvedt and Atty. Hughes

The October 18, 2021 Budget Workshop Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board members reviewed and worked on the 2022 Proposed Budget.

The date and time for the 2022 Proposed Budget Hearing and Special Town Meeting of the Electors will be set at the Town Board Meeting on November 8, 2021.

There being no further business, A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the Special Town Board Meeting. **Motion Carried 4-0**

Meeting ended at 8:01 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH

MINUTES OF NOVEMBER 2, 2021
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Debra Schwind, Atty. Hughes and the Public.

Absent: Roger Rortvedt

The November 2, 2021, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Regular Town Board Meeting was called to order by Chair, Warren Luedke.

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the minutes from the October 5, 2021 Public Hearing & Regular Town Board meeting, October 6, 2021 Joint meeting with Village of Glenbeulah and the October 18, 2021 proposed 2022 Budget Workshop. **Motion Carried 3-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – The new Fire Chief, Ryan Pafford was present and introduced himself. He provided a summary of October 2021 calls (25 city, 4 town, 19 EMS, 3 mutual aid) and 525.5 combined training hours. The Fire Department was denied a FEMA grant for the SCBA equipment. The current price for the equipment is \$241,000. He is looking into other grants to be able to cover the cost of this equipment that is needed. Burning Permits have been updated. He is looking forward to working with the Town.

Discussion & Possible Action of these Items:

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve an Operator's License for Joshua Walter. **Motion Carried 3-0**

2022 Intergovernmental Cooperative Agreement Sheboygan County Tax Revenue-Sharing for Transportation Infrastructure Maintenance and Form A - Roads to be listed Woodland Road, Camp Evelyn Road and Superior Ave.

A motion was made by Jack Hanke and Gary Vanderkin to sign 2022 Joint Powers Agreement with Sheboygan County Sheriff's Department. **Motion Carried 3-0**

A motion was made by Glen Kruschke and seconded Jack Hanke to approve the IT Services for 2022. **Motion Carried 3-0**

A motion was made by Jack Hanke and seconded Glen Kruschke to approve using APRA grant funds for the purchase of municipal accounting software. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded Jack Hanke to approve using APRA grant funds for the purchase of Badger Books (E-Poll Books) for Elections. **Motion Carried 3-0**

Road Report – Blacktopping is all done for the season, Country Aire Road is needing to be shouldered and lined. Waiting to hear back from the state on the grants that were submitted regarding Camp Evelyn Rd, Woodland Rd. and Superior. Willow Road Bridge waiting to see if Sheboygan Falls is going to pay anything towards the cost. Warren will reach out to Skip. River

TOWN OF PLYMOUTH

MINUTES OF NOVEMBER 2, 2021
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Heights Bridge is about 2 – 3 years out and Short Cut Road, they will be looking at making a turn around. Should hear from the engineer over the winter.

Atty. Hughes – Jon Dolson had asked the Town of Plymouth and Town of Rhine to look at a 8 properties to attach and detach to make balloting easier. Atty. Hugh and Atty. Dierkes have been in contact regarding this matter and Atty. Dierkes is waiting to hear from Town of Rhine if they would like to proceed. The Town of Plymouth would like to proceed if the Town of Rhine is. The landowners must be in favor of it. There may be a survey and recording fee.

Public Input/Comment – Larry Schamberger was concerned about building permitting and should like to see more consistency when it comes to shouldering.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve and pay the bills.
Motion Carried 3-0

A motion was made by Glen Kruschke and seconded by Jack Hanke to adjourn the meeting.
Motion Carried 3-0

Meeting ended at 7:35 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF NOVEMBER 8, 2021
2022 PROPOSED BUDGET HEARING,
SPECIAL TOWN MEETING & SPECIAL TOWN BOARD MEETING
Town Hall – 7:00 P.M

PRESENT: Warren Luedke, Glen Kruschke, Jack Hanke, Roger Rortvedt, Gary Vanderkin,
Atty. Hughes & Debra Schwind

ABSENT:

The November 8, 2021 Proposed 2022 Budget Hearing, Special Town Meeting & Special Town Board Meeting opened with the Pledge of Allegiance.

The 2022 Proposed Budget Hearing was called to order by Chairman Luedke. The Clerk presented the 2022 Proposed Budget. Questions were asked and answered. A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the 2022 Proposed Budget Hearing. **Motion Carried 4-0**

The November 8, 2021 Special Town Meeting was called to order by Chairman Luedke. A motion was made by Glen Kruschke and seconded by Jack Hanke to adopt the Town Tax Levy of \$283,796.00 to be paid in 2022. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve the 2022 Highway Expenditures. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the Special Town Meeting. **Motion Carried 4-0**

Chairman Luedke called the November 8, 2021 Special Town Board Meeting to order. A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to adopt the 2022 Proposed Budget Summary with the correction made. **Motion Carried 4-0**

A motion was made by Glen Kruschke seconded by Roger Rortvedt to adjourn the Special Town Board Meeting. **Motion Carried 4-0**

Meeting ended at 7:14pm

Debra Schwind, Clerk/Treasurer
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF DECEMBER 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes, John Mersberger, John Capelle, Jeff Rhude, David Karsten and the Public.

Absent:

The December 7, 2021, Public Hearing & Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustments Public Hearing was called to order by Chair, John Mersberger.

The clerk read the notice to consider a Variance Request from John J. Burkart II to reduce the center of the road setback from 75 feet to 60 feet and the side setback from 15 feet to 1 foot to allow Mr. Burkart to erect a 12-foot by 10-foot pergola at his cottage located at N7275 Ridge Road. John Burkart was present and explained that pergola will be a freestanding wooden deck with the pergola on top. Not a permanent structure. A letter was emailed to the clerk from Carl Rickmeier in support of the project. Questions were asked and answered. A motion was made by John Capelle and seconded by Dave Karsten to approve the variance as presented. **Motion Carried 3-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the November 2, 2021 Regular Town Board meeting with the correction and the November 8, 2021 Budget Hearing, Special Town Meeting & Special Town Board Meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report –Ryan Pafford was unable to make the meeting but sent a handout for the board members. The clerk stated that in November the calls were 16 city, 4 town, 5 EMS, 1 mutual aid.

Discussion & Possible Action of these Items:

Willow Rd Bridge – 17 bids in total. The 2 lowest bids were Radtke Contractors at \$397,881.31 and Lunda Construction Company at \$454,983.22. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to award Radtke Contractors Inc. the Willow Road Bridge project at \$397,881.31. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt meet with Brian Witkowski of Witkowski Inspection Agency, LLC to work on getting a contract by mid-February. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded Glen Kruschke to approve the fee schedule leaving building permit fees as is until the meeting with building inspector. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded Jack Hanke to approve combining the cemetery checking and savings accounts into one saving account. **Motion Carried 4-0**

TOWN OF PLYMOUTH
MINUTES OF DECEMBER 7, 2021
PUBLIC HEARING & REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Roger Rortvedt and seconded Jack Hanke to approve making the fire house bathrooms into single bathrooms and placing locks on the doors. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve the appoint the following as Election Workers for 2022-2023 term: Clem Steinhardt, Susie Raeder Shirley Steiner, Karen Fermanich, Chris Lubach, Kay Keys, Cheryl Steinhardt, Carol Miller, Chris Honeyager, Erin Cullen, Doreen Hanke, Linda Luedke and Diane Kruschke and the following as Special Voting Deputies - Carl Schroeder, Judy Gasper, Teresa Claerbout and Dennis Gasper. **Motion Carried 4-0**

A motion was made by Jack Hanke and seconded by Gary Vanderkin to allow the clerk to change the office hours to Tuesday from 8am to 5pm. **Motion Carried 4-0**

Road Report – We will be getting a quote from the county for 2022 road work. Oak Vista, Woodside, Branch Rd, Hickory Tree Ln will be on the list. Next 2 years - Sumac Rd between 57 and Blueberry. Waiting to hear on the Grant for the roads - Camp Evelyn, Woodland Rd. Received grant for Superior Ave. Seal Coating possibilities - Oak View east end of Branch, Riverview, Mooney.

Atty. Hughes – nothing to report

Public Input/Comment – Sharon LaBillois was questioning what the Town was going to do with the bridge on Shortcut Road and the turnaround near her house. The Town is waiting to hear from the engineers regarding how we are going to proceed. That should be in the spring.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 7:44 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth