

TOWN OF PLYMOUTH

MINUTES OF JANUARY 4, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes and the Public.

The January 4, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the December 7, 2021 Public Hearing and Regular Town Board meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report –Ryan Pafford was present. He reported that December was a quiet month with 9 city, 2 town 3 EMS, and 2 mutual aid calls. Year-end Totals for 2021 were 340 calls (243 City, Town 76, Sheboygan County 30, Out of County 3). Training Hours by Personnel 4,827 by 35 personnel.

Discussion & Possible Action of these Items:

The Town received a few complaints regarding debris piling up at 1030 Valley Road and now rodents have been spotted. Atty Hughes is going to send a letter to the homeowners regarding cleaning it up

Jake Divine and Melissa Curran gave an update on the invasive phragmites program. They are looking for Town funding to help with combatting phragmite. If the Town were to donate money, it would stay in the Town of Plymouth according to Melissa Curran. John Laack participated in the 2020 program and had success with it. A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to donate \$2000.00 to Glacierland RC&D for the control of phragmites in the Town of Plymouth for the upcoming year 2022. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded Roger Rortvedt to approve Operator licenses for Alicia Nikunen, Nicole Mattox, Victoria Christenson, Richard Emerson. **Motion Carried 4-0**

Candidate positions were drawn for the April 5, 2022 Spring Election Ballot. Roger Rortvedt was drawn for position A and Gary Vanderkin was drawn for B.

A motion was made by Jack Hanke and seconded by Gary Vanderkin to allow the clerk to change the office hours to Tuesday from 8am to 5pm. **Motion Carried 4-0**

Road Report – Superior Ave will be blacktopped this summer. An engineer will be looking at Superior since the road dips in towards the road and is causing a soft are on the shoulder and will need to be pitched the opposite way. We should be getting the numbers for the 2022 road work soon.

Atty. Hughes – questions regard the house at 1030 Valley Road to help with writing his letter.

Public Input/Comment – none

TOWN OF PLYMOUTH

MINUTES OF JANUARY 4, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Jack Hanke to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 7:45 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH

MINUTES OF JANUARY 25, 2022
SPECIAL TOWN BOARD MEETING
Town Hall – 6:30 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes and Brian Witkowski.

The January 25, 2022, Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

Discussion and Possible Action of the following items:

The board members questioned Brian Witkowski, owner of Witkowski Inspection Agency, LLC regarding his credentials and looked at the fee schedule that he presented. The fee schedule is similar to what is used in other Towns around the area. There were questions and answers regarding the building permit fees.

The Board would like to raise the limit for getting a Building Permit from \$1000.00 to \$2000.00. The application forms were acceptable to the Board.

Witkowski Inspection Agency, LLC contract will be presented at the February 1, 2022 Town Board meeting.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting.

Motion Carried 4-0

Meeting ended at 7:25 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF FEBRUARY 1, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes and the Public.

ABSENT: Warren Luedke

The February 1, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Acting Chairman Roger Rortvedt.

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the minutes from the January 4, 2022 Regular Town Board Meeting and January 25, 2022 Special Town Board Meeting. **Motion Carried 3-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Mike Bir was present. He reported January's calls 6 city, 3 town, 3 EMS, and 2 mutual aid calls. In January, there were 214 training hours by 27 members.

Discussion & Possible Action of these Items:

Valley Road follow up – Atty Hughes sent a letter on January 5, 2022 requesting them to appear at the February 1st meeting or contact Warren or himself. They were not present and had not contacted the anyone regarding the matter. Atty. Hughes will send another letter.

A motion was made by Glen Kruschke and seconded by Gary Vanderkin to approve the Certified Survey Map for Van Horn Properties of Plymouth located on Willow Road. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to accept the Building Inspector's Contract as presented. **Motion Carried 3-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to accept the Building Permit fee schedule as written. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke adopt the Wisconsin Municipal Records Schedule. **Motion Carried 3-0**

A motion was made by Jack Hanke and seconded by Glen Kruschke to update and add occupancy sensor lighting to the Fire House and add electric drop downs for the trucks. **Motion Carried 3-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to replace door locks on the Fire House and Town Hall. **Motion Carried 3-0**

A motion was made by Jack Hanke and seconded by Gary Vanderkin to rent a dumpster for the Fire Department to clean out the Fire House. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to purchase a vacuum for the Town Hall. **Motion Carried 3-0**

A motion was made by Jack Hanke and seconded Gary Vanderkin to approve Operator licenses for Larry Samet. **Motion Carried 3-0**

TOWN OF PLYMOUTH

MINUTES OF FEBRUARY 1, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Road Report – There is a new program (Bipartisan Infrastructure Law) that just came out. Roger Laning is looking into it. More information to follow.

Atty. Hughes – will send a follow up letter to 1030 Valley Road

Public Input/Comment – none

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve and pay the bills.

Motion Carried 3-0

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting.

Motion Carried 3-0

Meeting ended at 7:28 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH

MINUTES OF MARCH 1, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes and the Public.

ABSENT:

The March 1, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the February 1, 2022 Regular Town Board Meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Pafford was present. He reported February's calls 10 city, 4 town. He would like to work close with the Town and maintain a balanced budget.

Discussion & Possible Action of these Items:

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve the Conditional Use Permit as presented for Tyler Mallmann located at N5524 County Road ZZ to run his carpentry business out of his new shop. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to grant the Conditional Use Permit as presented to Virginia Suhrke located at W4742 Woodland Road to construct a residential detached garage next to the house. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Jack to spend APRA grant money on purchasing SCBA Equipment for the Fire Department. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to Adopt Ordinance No. 1 of 2022 – Records retention as presented. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to adopt Ordinance No. 2 of 2022 - Building codes as presented. **Motion Carried 4-0**

A motion was made by Jack Hanke and seconded by Gary Vanderkin to add Roger Rortvedt as a co-signer to the bank accounts. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve Operator licenses for Christina Dahm and Scott Novotny. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to change the April meeting date from Tuesday, April 5, 2022 to Wednesday, April 6, 2022 due to the 2022 Spring Election. **Motion Carried 4-0**

WTA Board of Review training April 2, 2022 – Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke and Debra Schwind will be attending.

TOWN OF PLYMOUTH

MINUTES OF MARCH 1, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Road Report – Superior Ave quote was \$71,000. Hickory Lane will be done with the Town of Rhine. Woodside Lane is needing attention possibly this summer. Roger Laning is working on possible grant for Camp Evelyn Rd.

Atty. Hughes – will send a letter to see what the progress is on 1030 Valley Road

Public Input/Comment – problems with the sealcoating in subdivisions. Woodland Road semi-trucks still going down road. Resident would like no truck signs to be put up.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 7:43 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF APRIL 6, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes, Janice Abraham, Harry Raeder, and the Public.

ABSENT: Willard Van Sluys, Ken Velier, Drew Fritz

The April 6, 2022, Public Hearing and Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

Chairman Luedke explained that there was only two members of the Zoning Commission present and that the rezoning for Michael Miller would be pasted for now, if a member from the Zoning Commission shows up, we will proceed this evening. Public Hearing will have to be postponed until the May 3, 2022 meeting.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the March 1, 2022 Public Hear and Regular Town Board Meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Pafford was present. He reported on the first quarter calls 32 city, 7 town, 12 EMS and 6 Mutual Aid. There 34 personnel that attended training for a total of 1249 hours of training. SCBA were purchased. Also, Plymouth has switch from Dr. Martens to Dr. Kunkel. He noted that this is a cost saving measurer to the Fire Department.

Discussion & Possible Action of these Items:

Water issues at USA 1 Storage Units. Owners Tracy and Cassandra Harder were present and explained there is a problem with water coming from the neighbor's property and flooding their property and it is affecting their storage unit business. Last year Van Horn did some work, but the pitch is not enough. The Harder's would like to see Van Horn put a catch basin in to direct the water away from their property. There was discussion on the size of the culvert. Chairman Luedke let them know that he would speak with the County regarding the ditch. The board suggested they speak with the neighbor and to keep the Board updated.

Open trailer for the Fire Department. Chief Pafford explained that the Fire Department is looking to purchase a 14-foot open trailer for the new UTV. He had a quote from Mueller's in Random Lake for \$3995. \$2,500 trade in for the enclosed trailer which would leave a balance of \$1495. Roger Rortvedt asked if we could get some quotes from some local Town of Plymouth dealers. Chief Pafford will get more quotes and present them to the board at the next meeting.

A motion was made by Glen Kruschke and seconded by Jack Hanke to accept the Sheboygan County Maintenance agreement for the period of January 1, 2022 – December 31, 2024.

Motion Carried 4-0

A motion was made by Roger Rortvedt and seconded by Jack Hanke to grant a Picnic License to Winooski Bowmen for April 30, 2022 and Glacial Lakes Conservancy for June 11, 2022.

Motion Carried 4-0

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve Operator licenses for Brian Frohrib. **Motion Carried 4-0**

Reminder the Annual Meeting will be held April 19, 2022 at 7:00 pm.

TOWN OF PLYMOUTH

MINUTES OF APRIL 6, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Road Report – LRIP program was granted for Superior Ave in the amount of \$14,469.22. Superior Ave will have to be bid since it is receiving LRIP funding. Shortcut Rd estimate is \$21,412 for pulverize and pave. Brian Olson from the County will be looking over the roads and give a five-year plan. Town of Rhine is going to look into Federal money for Hickory, we will be doing our portion of the road at the same time as Town of Rhine. Road Inspection is scheduled for April 25, 2022 at 7:30 am starting at the Town Hall.

Sheboygan County is planning on spraying the Wild Parsnips throughout the County, \$270 per lane mile. A Motion was made by Gary Vanderkin and seconded by Roger Rortvedt to have the County spray the Wild Parsnips in the Town. **Motion Carried 4-0**

Atty. Hughes – nothing currently.

Public Input/Comment – problems with the sealcoating in subdivisions. Dan Schmitt provided photos and letters regarding the gravel that has been plowed into their yard. The gravel is in the right of way. Warren will be in contact with the County and the Town Board will look at it during the Road Inspection Tour on April 25, 2022.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 7:38 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF MAY 3, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes, Janice Abraham, Willard Van Sluys, Ken Velier, John Mersberger, David Karsten, John Capelle, Jeff Rhude, and the Public.

ABSENT: Drew Fritz

The May 3, 2022, Public Hearing and Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustments Public Hearing was called to order by Chair, John Mersberger.

The clerk read the notice. Consider a Variance Request from Eric and Martina Nimmer located at W6025 Whispering Lane to reduce the side set back from 15 feet to 6 feet to be able to place a moveable shed on their property. Eric and Martina Nimmer were present. Eric explains that the shed is pre-built to match the existing home and will be placed on a gravel pad. The existing tent storage will be removed and the smaller garden shed will stay if it is under 150 square feet. A motion was made by Dave Karsten and seconded by John Capelle to approve the variance.

Motion Carried 2-1

The clerk read the notice. Consider a Variance Request from Jeff & Tina Burgis located at W6449 Birch Tree Road to reduce the center line setback from 75 feet to 56.5 feet to be able to construct a guest house. Contractor Tony Burg was representing Jeff and Tina Burgis. Tony claims a hardship for water getting into building. If the variance is not granted. Chairman Mersberger went to the property and did not see water at that time. Tony stated that the owners would like a better view of the lake. A motion was made by Jeff Rhude and seconded John Capelle to grant the variance at the 940 mark on the topography map.

Board of Adjustments adjourned 7:20 pm

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice. Consider a land division and rezoning request from Michael Miller to divide tax parcel #59016214370, currently zoned A-1 (Prime Agricultural Land District) to create a 13-acre lot encompassing the buildings at N6551 County Road E. Said 13-acre lot would be rezoned A-5 (Agricultural Living District). The remaining approximately 24.75 acres would be rezoned A-PR (Agricultural Parcel Remnant District). Mike Miller was present and explain that he is selling the land to 2 separate individuals. It does keep all the land in in the farmland preservation program. A motion was made by Ken Velier and seconded by Willard Van Sluys to recommend to the town board to grant the petitioners request as stated. **Motion Carried 2-0**

Zoning Commission adjourned 7:25 pm

The Town Board and Public Hearing was called to order by Chair, Warren Luedke

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the April 6, 2022 Public Hear and Regular Town Board Meeting. **Motion Carried 4-0**

Sheriff's Dept. Report - There was no one present.

TOWN OF PLYMOUTH

MINUTES OF MAY 3, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Fire Dept. Report – Chief Pafford was present. He reported there were 20 calls. One in the city that was burning for 4 hours before it noticed. No lives were lost. The fire caused about \$125,000. He is working on quarterly reports and will email the report to the Town when completed.

Discussion & Possible Action of these Items:

A motion was made by Roger Rortvedt and seconded by Jack Hanke to go with the Recommendation from Zoning Commission to approve the land division and rezoning request for Michael Miller at N6551 County Road E. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve the Certified Survey Map. Consider approving a Certified Survey Map for Mike Miller located at N6551 County Road E. **Motion Carried 4-0**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve the Conditional Use Permit as presented to All Star Super Storage, LLC to build three (3) self-storage unit buildings on the property located at N6141 County Road E. Brian Bastil was present and explained the buildings. These are the last buildings that will be placed on this property. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve the Conditional Use Permit as presented to In - N - Out Storage, LLC to build two (2) self-storage unit buildings on the property located at N6434 State Road 57. Ted Scharel was representing In-N-Out Storage. He explained several of the improvement that will be done to the property. **Motion Carried 4-0**

Consider granting a conditional use permit to Craig Thran operate his farming, packaging and allow deliveries business on his property located at W6326 County Road. Craig Thran was not present. Mark Krueger, north neighbor, was present and stated that Mr. Thran has been running the business for 2 years. Trash piles up and then he burns it. Lights in the greenhouse are very bright and on 24 hours a day. There are employees and just an outhouse. The Town Board has several questions that cannot be answered without Mr. Thran being present. A motion was made by Roger Rortvedt and seconded by Jack Hanke to table this until the June 7, 2022 meeting. **Motion Carrier 4-0**

Open trailer for the Fire Department. Chief Pafford presented 2 estimates for a 14-foot aluminum open trailer. Mirsberger Trailer & Sales for \$4,479 and Mueller's Sales and Service for \$3,995. Mueller's would be \$2,500 trade in for the enclosed trailer which would leave a balance of \$1495. A motion was made by Roger Rortvedt and seconded by Jack Hanke to purchase the trailer from Mueller's. **Motion Carried 4-0**

Stump grinding at the Cemetery on Willow Road. The estimate is \$855.00 for Cobblestone Landscaping. The Town Board does not want to have the stumps ground out since this is an older cemetery. The stumps will rot.

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the Picnic License for the Optimist Club of Plymouth on June 4, 5, 10, 11, 18 and 19 -- July 2, 3, 15, 16 and 17 -- August 5 and 6. **Motion Carried 4-0**

TOWN OF PLYMOUTH

MINUTES OF MAY 3, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to grant a Liquor License Tyler Luedtke - Crystal Lake Golf Course with the stipulation of the sale going through on May 31, 2022 with Dale Lanser. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the Operator's licenses for Tracy Schuppel and Emily Trader. **Motion Carried 4-0**

Road Report –Shortcut Rd estimate is \$103,945 for taking the bridge out and putting in a turn around. Roger Rortvedt will contact Crack Filler's with the roads (Country Aire – South end, Forest Rd – off Karpathy, Ridge Rd – at Crystal Lake, Sartori Ln. that were suggested by Roger Laning. Road Tour – Roger Laning put a list together of Roadway Projects pending or Previous. Willow Road bridge no start date yet maybe mid-June. Looking to have Town of Falls do half. Both Towns could apply for County Aid. Superior Ave to be put out on bids. TRIP Program – Camp Evelyn Rd and Woodland waiting for decision. Looking into Federal money for Hickory Tree Ln, along with Town of Rhine since the road will be done at the same time. Mr. Schmidt called Gary to let the board know that he is happy with the clean-up in the subdivision. Seal Coating – get a price on River Heights Dr, Terrance Ave, Mark Dr, Kyle Ct and Hill and Dale Rd.

Atty. Hughes – nothing at this time.

Public Input/Comment – Larry Schamberger has concerns about projects being started prior to getting permission. The board informed Larry that permit fees are double if the work is started before permits are issued. The board follows up on complaints that are driven by neighbors.

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 8:21 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

**TOWN OF PLYMOUTH
MINUTES OF THE JUNE 7, 2022
TOWN OF PLYMOUTH BOARD OF REVIEW**

The June 7, 2022 Board of Review was called to order to Warren Luedke.

Roll Call was taken - Warren Luedke, Roger Rortvedt, Glen Kruschke, Gary Vanderkin, Debra Schwind

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to appoint Warren Luedke as Chairperson. **Motion Carried.**

The Clerk reported the following members were certified at WTA District Meeting on April 2, 2022.

- 1) Warren Luedke
- 2) Roger Rortvedt
- 3) Glen Kruschke
- 4) Jack Hanke
- 5) Debra Schwind

The clerk read the announcement: With the 2022 Assessment Roll not yet complete, the Board of Review will adjourn to a later date of Tuesday, September 6, 2022 at 6:30pm.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to postpone the Board of Review until Tuesday, September 6, 2022 at 6:30pm. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adjourn the meeting. **Motion Carried**

Adjourned at 6:33pm

Debra Schwind Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF JUNE 7, 2022

ZONING COMMISSION, PUBLIC HEARING and REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, Atty. Hughes, Janice Abraham, Willard Van Sluys, Ken Velier, Drew Fritz, and the Public.

ABSENT:

The June 7, 2022, Public Hearing and Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice. Consider a Land Division and Rezoning request by Wade Kleinhans to divide tax parcel #59016214990, currently zoned A-1 (Prime Agricultural Land District) to create a 4-acre lot located on County Road O. Said 4-acre lot would be rezoned A-5 (Agricultural Living District). The remaining approximately 14.85 acres would remain A-1 (Prime Agricultural Land District). Also the East One-half of the NE1/4 of the SW1/4 of Section 13, Town 15 North Range 21 East, Town of Plymouth, Sheboygan County, Wisconsin, consisting of 20 acres and Tax Parcel No.: 59016214880 and the West One-half of the NE1/4 of the SW1/4 of Section 13, Town 15 North Range 21 East, Town of Plymouth, Sheboygan County, Wisconsin, consisting of 20 acres, Tax Parcel No.: 59016214890 would be rezoned A-PR (Agricultural Parcel Remnant District). A motion was made by Willard Van Sluys and seconded by Drew Fritz to recommend to the town board to grant the petitioners request as stated. **Motion Carried**

Zoning Commission adjourned 7:03 pm

The Town Board and Public Hearing was called to order by Chair, Warren Luedke

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the May 3, 2022 Public Hearing and Regular Town Board Meeting. **Motion Carried**

Sheriff's Dept. Report - There was no one present.

Fire Dept. Report – Chief Pafford was present. He reported there were 16 EMS and 12 Fire calls for the month of May. The Firehouse was cleaned and the storage area was removed.

Discussion & Possible Action of these Items:

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to go with the Recommendation from Zoning Commission to approve the land division and rezoning request for Wade Kleinhans with the properties located on County Road O. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the Certified Survey Map for Wade Kleinhans located on County Road O. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to approve the Conditional Use Permit to Elkhart Lake's Road America to allow AT&T to place a temporary cell tower and building to house the equipment next to the one that is already there. Greg Weiser was present and explained the temporary tower will alleviate the cell traffic and give better coverage during races. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to switch the LRIP program from Superior Ave to Hickory Tree Lane. **Motion Carried**

TOWN OF PLYMOUTH

MINUTES OF JUNE 7, 2022

ZONING COMMISSION, PUBLIC HEARING and REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

A motion was made by Gary Vanderkin and seconded by Jack Hanke to adopt a policy using the average width of the 3 calculations for determining irregular lots size. **Motion Carried**

A motion was made by Jack Hanke and seconded by Glen Kruschke to purchase a workbench and cabinets for the Firehouse. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve a checking account to use a sweep account. **Motion Carried**

Craig Thran of 3 Tall Pines was present at the meeting to explain his Farming Business to the Town Board and to address an issue with his dogs. He stated that he put up a fence after the neighbor spoke with him about his ducks going on her property, but she is not happy with the dogs barking at her when she is outside. He is planting several trees and hopes that will help. He also stated the lights on his greenhouses are not on 24/7 like a neighbor stated at the last meeting. They are only on for 5 hours per day. Craig stated that he is willing to work with his neighbors if they would just talk to him.

Russ Doeberst is concerned about the lighting at the In-N-Out Storage units located on the corner of Highway 57 and Woodland Road. Mr. Doeberst stated that the original plan was for soft lighting and the lights to be facing down. Ted Scharel was present and representing In-N-Out Storage. He agreed that the lighting is quite bright and pointing up. Mr. Doeberst made a few suggestions and Mr. Scharel agreed to have the lighting adjusted and to work with the neighbors regarding the lighting.

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve Class B combination Liquor Licenses for Keller's Valley Inn, Lakehouse Bar & Grill, Nap's Place, Crystal Lake Golf Course, Elkhart Lake's Road America, Eli's Roadhouse and Roadside Bar & Grill. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve Class "B" Fermented Malt Beverage Licenses for Rhine-Plymouth Field & Stream, Pit Stop Catering Inc d/b/a The Gearbox, Pit Stop Catering Inc d/b/a The Gearbox 2, Pit Stop Catering Inc d/b/a Poolside Café, Elkhart Lake Lions Club, Bryan Perl d/b/a Perls on the Hill, The Stuffed Olives, Inc d/b/a Parker John's BBQ & Wings and Triona LLC d/b/a Antoinette's @ Road America. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve Class A Combination Beer & Liquor License for GPM Southeast d/b/a RSTORE, Plymouth Rock and Elkhart Lake Road America Paddock Shop. **Motion Carried**

A motion was made by Jack Hanke and seconded by Glen Kruschke to approve a Class "A" Fermented Malt Beer License for Fleet Farm Group d/b/a Fleet Farm Fuel. **Motion Carried**

A motion was made by Gary Vanderkin and seconded by Jack to approve Operator's license for Benjamin Ahlswede, Andrew Anderson, Melissa Argue, Mariah Ausloos, Karrie Balz, Zachary Baumann, Keith Beeck, Tamara Bertram, Lisa Bocchini, Brett Boesel, Sandra Bowe, Tabitha Buss, James Camp, Gerald Coenen, Amy Cook, Jodi Cook, Christina Dahm, Daniel Dederling, Donald Dressel, Stephanie Durham, Michael Elias, Richard Emerson, June Fontaine, Brian Frohob, Kayley Grube, Gary Hefter, Julie Heidtman, Erick Heling, Earle Hollings, Lisa Huss, Brian Jacky, Debora Johnson, Sydney Kalk, Gary Kegler, Susan Keller, Michael Kertscher, Patricia Klunk, Deborah Koch, Jared Kraftzenk, Diane Leist, Emma Levash, Nicole Mattox, Donald Meyer, Bonnie Mielke, Lisa Miller, Brenda Miota, Jody Mule, Michael Mule, David Nicholson, George Palmer, Judy Paulson, Marvin Paulson, Carol Perl, Taylor Perl, Diranda Pfeifer, Mark Prucha,

TOWN OF PLYMOUTH

MINUTES OF JUNE 7, 2022

ZONING COMMISSION, PUBLIC HEARING and REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Rhonda Raeder, Hilari Renzelman, Terry Risse, John Saladini, Shelly Sanchez, Jordan Saunders, Tamara Schanke, Jeri Schirmer, Gerald Schommer, Jasmine Simmerman, Casey Sippel, William Stonecipher, Randy Suemnicht, Kelly Thede, Shaun Thome, Sandra Turk, Dennis Van Hoof, Katlin VanDyke, Stacey Weiberg, Denise Wierus, Karen Wolff, Tim Wusthoff, Jessica Young and Alvin Zemlicka. **Motion Carried**

Road Report – Bryan Olson will help the Town come up with a 5-year road plan. He will help with the paperwork switching the LRIP project if needed. The Town will work with the Town of Rhine on bidding Hickory Tree Lane. Seal Coating is being done using a smaller crushed stone.

Atty. Hughes had nothing at this time.

Public Input/Comment – Larry Schamberger had concerns about the Class 2 notice regarding Wisconsin Statue 985.075, timing and location of the Class 2 notice, the clerk will check into this Statue. The clerk places the agenda on the official website and at the Town Hall the Thursday before the 1st Tuesday of the month. He would like Class 2 & 3 notices published on the website. Willard Van Sluys had a question on how they got the speed limit on Willow Rd between County PP and County Road C and the trucks are still using engine braking when it is posted no engine braking.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 8:01 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF JULY 5, 2022 REGULAR TOWN BOARD MEETING Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Debra Schwind, and the Public.

ABSENT: Gary Vanderkin and Atty. Hughes

The July 5, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the June 7, 2022 Zoning Commission, Public Hearing and Regular Town Board Meeting. **Motion Carried**

Sheriff's Dept. Report - No one present.

Fire Dept. Report – No one was present.

Discussion & Possible Action of these Items:

Atty. Hughes sent Brandon & Laura Garofalo a letter on June 2, 2022 requesting their appearance at the July 5, 2022 meeting. The letter was in reference to a complaint the Town received about the Garofalo's running an auto repair business and having several vehicles in various stages of being stripped for parts on their property located on County Road ZZ. Atty. Hughes received a letter from Brandon Garofalo on July 1, 2022. He stated that he would not be able to make the meeting but the vehicles in question belong to a tenant and the tenant is vacating the property as of August 1, 2022. Vehicles in question have been removed.

Tyler Betry from Sheboygan County Planning, Kevin Struck is UW Community Development Educator and Adam Payne County Administrator were present to discuss the irregular lot policy and its complexity. Tyler explained the complexity of the formulas and how it would be hard for the average person to figure out the average width using all the methods and then averaging them. Kevin stated that there are approximately 37 flag lots in the Town already. Adam is looking to create a 5.97-acre flag parcel from his existing parcel. There was discussion regarding flag lots conserving farmland, house are hidden further back also consider approving driveways before CSM can be approved. A motion was made by Roger Rortvedt and seconded by Glen Kruschke to amend the irregular lot policy to use calculation #2 instead of the average of all three (3) calculations. **Motion Carried**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve Class "B" Fermented Malt Beverage Licenses for Tim McMullen, Agent for the Plymouth Snow Rangers. **Motion Carried**

A motion was made by Jack Hanke and seconded by Glen Kruschke to approve Operator's licenses for Todd Walber, Carla Butzen, Andrea Fink, Brandon Tarrant and Jack Luedtke. **Motion Carried**

Road Report – Seal Coating has been completed. River Heights Dr. issue was taken care of and Jennifer Dr. with a driveway apron, the county is working on it. We need to look at the driveway permit application/ordinance. Roger has not heard anything from the Crack Fillers yet.

Atty. Hughes – Not present

Public Input/Comment – A couple of residents had concerns regarding the handling of the Irregular Lot Policy.

A motion was made by Jack Hanke and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 7:45 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF AUGUST 2, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Debra Schwind and the Public.

The August 2, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve the minutes from the July 5, 2022 Regular Town Board Meeting. **Motion Carried**

No one present from the Sheriff's Department

Fire Chief Ryan Pafford report that engine 20 went in for repairs and routine maintenance.

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to Adopt Ordinance NO. 3 of 2022 reducing the speed limit in the Elkhart Moraine subdivision. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve changing the LRIP – from Hickory Tree to Superior Ave. **Motion Carried**

The Town Board reviewed the budgeting numbers for road work from Sheboygan County Highway Department for Woodside Lane, Riverview Ct., and Hickory Tree. The estimates for the three roads were \$108,763 for grinding off, re blacktopping and marking. The Town will work with the Town of Rhine to coordinate timing of Hickory Tree since it is a road that we share.

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve a membership to the Municipal Treasurers Association of Wisconsin for the Town Treasurer. **Motion Carried**

A motion was made by Jack Hanke and seconded by Roger Rortvedt to approve the Debra Schwind to attend the MTAW Conference and pay the expense. **Motion Carried**

The Board of Review meeting is September 6, 2022 at 6:30 pm, set Board of Review date for October 19, 2022.

October 17, 2022 was the date set for the budget workshop.

Town Hall will be closed August 25 - September 5, 2022.

Chairman Luedke gave an update on the roads; Seal Coating has been completed for the year. The County is still working on a solution for a driveway apron on Jennifer Dr. Crack filling should begin Mid-August. Three bridges are due for Seal Coating, this will cost approximately \$1500 - \$2000 per bridge and is done on a rotating basis. Ditch cutting has been complete in many areas and looks good.

Atty. Hughes had nothing to report this month.

There were no public comments.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 7:18 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

**TOWN OF PLYMOUTH
MINUTES OF THE SEPTEMBER 6, 2022
TOWN OF PLYMOUTH BOARD OF REVIEW**

The September 6, 2022 Board of Review was called to order to Warren Luedke.

Roll Call:

Members present: Warren Luedke, Roger Rortvedt, Jack Hanke, Glen Kruschke and Debra Schwind

Members absent – Gary Vanderkin

A motion was made by Roger Rortvedt and seconded by Jack Hanke to appoint Warren Luedke as Chairperson. **Motion Carried.**

The Clerk reported the following members were certified at WTA District Meeting on April 2, 2022.

- 1) Warren Luedke
- 2) Roger Rortvedt
- 3) Glen Kruschke
- 4) Jack Hanke
- 5) Debra Schwind

The assessor, Luke Mack, from Associated Appraisal Association was present and explained the delay is being caused by a staffing shortage. The field work should be finished up in the next couple of weeks and we can set the dates for the Open Book and Board of Review Meeting tonight.

With the 2022 Assessment Roll not yet complete, the Board of Review will adjourn to a later date of Wednesday, November 9, 2022 at 4 pm.

Open Book date was set for Wednesday, October 19, 2022 from 12:00 pm to 6:00pm

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to postpone the Board of Review until Tuesday, September 6, 2022 at 6:30pm. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Adjourned at 6:40pm

Debra Schwind Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF SEPTEMBER 6, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Debra Schwind and the Public.

The September 6, 2022, Regular Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve the minutes from the August 2, 2022 Regular Town Board Meeting. **Motion Carried**

No one present from the Sheriff's Department

Fire Chief Ryan Pafford gave the quarterly report. The officers did a great job during the Sheboygan County Fair. The cadet program will be open for city and town residents between the ages of 14 and 18. Hopefully this will get kids interested in public service.

There was one bid received for the Superior Ave LRIP Project. The clerk opened the bid from Northeast Asphalt, Inc. Northeast Asphalt, Inc bid was \$129,933.75. The clerk then opened the sealed base bid (field estimate) that was \$89,500.00. A motion was made by Gary Vanderkin and seconded by Glen Kruschke to reject Northeast Asphalt, Inc bid as being non responsive. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to open Sheboygan County Highway Department quote. **Motion Carried**

The quote from the Sheboygan County Highway Department was \$91,097.94. A motion was made by Gary Vanderkin and Roger Rortvedt to accept the Sheboygan County Highway Department quote. **Motion Carried**

Certified Survey Map as submitted by Lee Gentine for parcel #59016226970 located on County Road J will be tabled until next months meeting.

Brian Niemi is very concerned about the 50 acres being parcel #59016210592 to the west of his property located on Greentree Rd. This property is owned by Sheboygan County. He was granted permission at one time to cut some of the grass close to his property but was told to stop and does not know why. He was trying to implement Firewise to protect his family and property. There has not been a controlled burn there since 2016. Brian would have been happy with the trees being planted or if the entire field had been mowed. Brian would like the Town Board to send letter to Sheboygan County regarding how they are breaking the Town Ordinance. A motion was made by Jack Hanke and seconded by Glen Kruschke to have Atty. Hughes send a letter to Sheboygan County Planning asking them to attend next month's meeting to discuss the care, fire hazard and the Town Ordinance's regarding this property. **Motion Carried**

A motion was made by Gary Vanderkin and Roger Rortvedt to approve installing 4 more polling booths. **Motion Carried**

A motion was made by Roger Rortvedt and Gary Vanderkin to approve purchasing an additional ClearCast Tabulator. **Motion Carried**

A motion was made by Jack Hanke and Roger Rortvedt to approve purchasing a laptop for office use. **Motion Carried**

A motion was made by Glen Kruschke and Gary Vanderkin to approve Operator licenses for Melissa Niedfeldt, Rachael Hodorff and Jordan Lensmire. **Motion Carried**

Chairman Luedke gave an update on the roads; Woodside Ln and Riverview Ct. will be started this month; work on Hickory Tree may not be completed until next year since it is late in the season and there is a lot of hand work to be done. Still no word on a start date on the Willow Road bridge.

TOWN OF PLYMOUTH

MINUTES OF SEPTEMBER 6, 2022
REGULAR TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Elkhart Moraine subdivision- there is 2.7 acres of land that the town owns. There several dead ash trees; the Town will either hire a company or have the County cut the tree nuisance trees down. The clerk will check to see if the land is dedicated parkland. If it was not dedicated, the board may look into selling it.

Atty. Hughes had nothing to report this month.

There were no public comments.

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve and pay the bills. **Motion Carried**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the meeting. **Motion Carried**

Meeting ended at 7:45 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 4, 2022
ZONING COMMISSION, PUBLIC HEARING & TOWN BOARD MEETING
Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Debra Schwind Janice Abraham, Willard Van Sluys, Ken Velier and the Public.

The October 4, 2022, Zoning Commission, Public Hearing & Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Zoning Commission Public Hearing was called to order by Chair, Janice Abraham.

The clerk read the notice. To consider a Rezone Request from Lee Gentine to rezone Lot 1 which consist of 1.663 acres of the 17.188 acres currently zoned R-3 (Single Family Residence District (sewered)) to R-1 (Single and Two-Family Residence District (unsewered)), being Parcel # 59016226970 and described as Re-Plat of Idle-Wild, All of block 4, that is part of the Northeast ¼ of the Northwest ¼ and part of the Northwest ¼ of the Northeast ¼, Section 5 Town 15 North, Range 21 East. Lee Gentine and Mark Radtke were present. Mr. Gentine is selling the 1.66 acres to Mr. Radtke. The parcel is at the very edge of the R-3 sewer district. The Rhine - Plymouth Sanitary District #1 has given a variance to Mr. & Mrs. Radtke to have a septic system on the property since it would be costly to install mains or laterals due to the fact it is a considerable distance from the hook up. A motion was made by Willard Van Sluys and Seconded by Ken Velier to make a recommendation to the Town Board to petitioner's request be accepted as printed.

Motion Carried 4-0

Zoning Commission adjourned 7:07 pm

The Public Hearing and Town Board was called to order by Chair, Warren Luedke

A motion was made by Roger Rortvedt and seconded by Jack Hanke to approve the minutes from the September 6, 2022 Regular Town Board Meeting. **Motion Carried 4-0**

No one present from the Sheriff's Department

Fire Chief Ryan Pafford – remaining maintenance on the trucks will be done by October 23rd, October 14th City Station open house, October 22nd Chili Cook off to benefit Project Angel Hugs.

A motion was by Gary Vanderkin and seconded by Glen Kruschke to accept the recommendation from the Zoning Commission regarding the land division and rezoning for Lee Gentine. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to approve the Certified Survey Map for Lee Gentine located on County Road J. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to approve the Certified Survey Map for Brandon and Laura Garofalo located at N5442 County Road ZZ. **Motion Carried 4-0**

Gerber Lake Property on Green Tree Road – This was tabled from the September 6, 2022 meeting. Atty. Hughes sent Sheboygan County a letter requesting they appear at this meeting. Aaron Brault is present and represents Sheboygan County Planning & Conservation. Since 2001, His office along with the County Conservation Association and other groups in the area have been working together to bring the prairie land back for the benefit of nature and the ecosystem. Mr. Brault said there is literature out there that states prairies should be burned every 3 to 10 years. They aim to burn it every 5 to 7 years. Brian Niemi would like it burned every year. The last time this was burned was in 2016, it is on the budget for 2023 if it gets approved. There are about 90 farrow fields in the Town. Steve Klock stated the importance of the prairies. The tall grass prairie is one the most endangered ecosystems and in 2022, the Monarch Butterfly was put on the endangered species list. Mr. Niemi feels they are breaking Town ordinance. Mr. Brault does not agree that they are breaking the Town's nuisance's vegetable matter ordinance. Mr. Niemi's has quoted Firewise. Mr. Brault stated that they have gone above and beyond what Firewise

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 4, 2022
ZONING COMMISSION, PUBLIC HEARING & TOWN BOARD MEETING
Town Hall – 7:00 P.M.

guidelines are. Mr. Niemi stated embers can travel 5280ft and that embers are dangerous. His barn is 97ft from this field. The Town Board will have the Fire Chief go out with DNR agent to check out the Parcel and assess any risk. A motion was made by Gary Vanderkin and seconded by Jack Hanke to table until next month. **Motion Carried 4-0**

Elkhart Moraine Subdivision Land – 2.7 acres is dedicated town land. The Town will have to look into a cost-effective way of removing the dead trees. The chairman will reach out to the county to get a quote from them.

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve a Picnic License for Plymouth Fire Department for Fall Fest on October 22 & 23, 2022. **Motion Carried. 4-0**

A motion was made by Gary Vanderkin and seconded by Glen Kruschke to approve an Operator's license for Joseph Paape. **Motion Carried 4-0**

Reminders - Budget Workshop - October 17, 2022 at 6:00 pm and Open Book - October 19, 2022 12:00 pm - 6:00 pm

Chairman Luedke gave an update on the roads Superior Ave and Riverview Ct. are done. Hickory Tree is ground off and ready to be paved. Woodside should be done by the end of October. Willow Road bridge should be completed by November 19th. Woodland Rd and Willow have received patched in some areas.

Atty. Hughes had nothing to report this month.

Public comment – A resident was wondering where the road budgeting numbers come from and if the numbers that the County give us are accurate. Chairman Luedke explained the County gives us the numbers and that they are usually very accurate since they have a plant right here. Another resident was questioning the assessments. As of the meeting, the Town's assessment was not complete, and we could not say what percentage the assessed values would go up.

A motion was made by Roger Rortvedt and seconded by Gary Vanderkin to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Roger Rortvedt to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 8:01 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF OCTOBER 17, 2022
BUDGET WORKSHOP SPECIAL TOWN BOARD MEETING
Town Hall – 6:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Gary Vanderkin, Roger Rortvedt, Debra Schwind, and Atty. Hughes.

The October 17, 2022 Budget Workshop Special Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board members reviewed and worked on the 2023 Proposed Budget.

It was discussed to raise the wages of the Clerk/Treasurer to \$50,040.00 per year, Board of Adjustment and Zoning Commission to \$50.00 per meeting.

There being no further business. A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the Special Town Board Meeting. **Motion Carried 4-0**

Meeting ended at 7:10 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF NOVEMBER 1, 2022

BOARD OF ADJUSTMENT, PUBLIC HEARING & TOWN BOARD MEETING

Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Debra Schwind, John Mersberger, John Capelle, Jeff Rhude, Dave Karsten, Todd Vanderkin and the Public.

The November 1, 2022, Board of Adjustment, Public Hearing & Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

The Board of Adjustment Hearing was called to order by Chair, John Mersberger.

The clerk read the notice. Consider a Variance request from Tom and Debbie Werner to reduce the front setback from 75 feet to 60 feet in order for them to build a ranch home with walkout basement plus a 4,000-5,000 square foot storage area and potentially a 2-car garage, the property is located on Sandstone Lane, being Parcel # 59016217473. Tom and Debbie Werner were present to answer questions. A neighbor was concerned about being able to see the storage unit. The Werner's explained that there is a berm that will block most of it. The entry to the storage would be accessed off Sandstone Lane and come from the other lot that the Werner's own. A motion was made by Dave Karsten and seconded by Jeff Rhude to approve the variance as presented. **Motion Carried 4-0**

Board of Adjustments adjourned 7:20 pm

The Public Hearing and Town Board was called to order by Chair, Warren Luedke

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to approve the minutes from the October 4, 2022 Regular Town Board Meeting. **Motion Carried 4-0**

No one present from the Sheriff's Department

Fire Chief Ryan Pafford – Truck maintenance is completed; no major issues were found on any of the trucks. During Fire Prevention week over 500 students were educated. The Chili Cook off was successful, \$900 was raised to benefit Project Angel Hugs.

Gerber Lake Property on Green Tree Road – This was tabled from the October 4, 2022 meeting. Fire Chief Pafford met with 2 DNR agents separately. After a walk around the property, Tanner Klein, wildlife biologist, found very little woody or decaying vegetable matter. He also noted that the prairie is in good health but does recommend that the next prescribed burn be done later in the season to help the native species grow back. Nathan Siglinsky, Forestry Specialist, ran a report through the BeHavePlus program to predict the potential flame length in case of a fire. In the worst-case scenario was 40 mph winds at 2% moisture you could see 63-foot flames from the edge of the prairie to the property with a westerly wind. He noted that there was 75 feet between the edge of the prairie to Mr. Niemi's barn. This is a good defensible space. Brian Niemi asked to be along for the assessments, but Chief Pafford felt it was better to have the DNR agents with no interference. Neither Sheboygan County nor Mr. Niemi were on the walk through. Brian is still concerned with the flames and embers still reaching his building. Brian Niemi read an email from Attorney Kautzer. Brian also stated he feels the County is breaking two Town ordinances. Article XV Public Nuisances .01 Public Nuisances 3. (c) Breeding Place for Vermin, etc and 3. (f) Noxious Weeds. He mills lumber in his barn and stores raw lumber in the barn. Aaron Brault stated that the budget passed and burning the prairie is in the budget for a prescribed burn. Gary Vanderkin stated that the County passed the budget, so the problem is taken care of for this year. The Town Board does not feel there are noxious weeds on the property. We live in the country and this is what happens. The Town Board feels that the County is in compliance with zoning for prairie land. No action was taken.

November 17, 2022 at 12:30 pm was set for the Budget Hearing.

TOWN OF PLYMOUTH
MINUTES OF NOVEMBER 1, 2022
BOARD OF ADJUSTMENT, PUBLIC HEARING & TOWN BOARD MEETING
Town Hall – 7:00 P.M.

Reminders – General Election – November 8, 2022 and Board of Review – November 9, 2022 at 4pm

Chairman Luedke gave an update on the roads - Woodside should be done end of the week. Willow Road bridge should be completed by November 19th. Warren Luedke and Glen Kruschke walked the Elkhart Moraine property looking at the dead trees. There are not as many as first thought.

Atty. Hughes had nothing to report this month.

Public comment – TDS is laying cable. We have not been approached yet. The Town is waiting to see if there is federal or state money for fiber optics.

A motion was made by Gary Vanderkin and seconded by Roger Rortvedt to approve and pay the bills. **Motion Carried 4-0**

A motion was made by Glen Kruschke and seconded by Jack Hanke to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 8:08 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED

**TOWN OF PLYMOUTH
MINUTES OF THE NOVEMBER 9, 2022
TOWN OF PLYMOUTH BOARD OF REVIEW**

PRESENT: Warren Luedke, Glen Kruschke, Jack Hanke, Debra Schwind, Atty. Hughes, Dean Peters, Tom Okrie and Roger Rortvedt

The November 9, 2022 Board of Review was called to order by Chairman Luedke.

Roll call - Warren Luedke, Glen Kruschke, Jack Hanke, Debra Schwind, Atty. Hughes

A motion was made by Jack Hanke and seconded by Glen Kruschke to appoint Warren Luedke as Chairperson. **Motion Carried.**

The Clerk reported that all of the members were WTA Certified Board of Review Trained on April 2, 2022: Warren Luedke, Roger Rortvedt, Glen Kruschke, Jack Hanke, and Debra Schwind.

The Assessment Roll was certified, signed and turned over to the clerk. The assessor stated that all open book changes were completed and there are no error corrections or omitted properties.

As of today, neither myself nor the clerk have received any objections for today's meeting. A motion was made by Glen Kruschke and seconded by Jack Hanke to go into recess until someone shows up or until 6. **Motion Carried**

A motion was made by Jack Hanke and seconded by Glen Kruschke to go back into session at 6:00 pm. **Motion Carried**

There were no appointments, and no one appeared during the 2-hour required time, therefore a motion was made by Glen Kruschke and seconded by Jack Hanke to adjourn the 2022 Board of Review. **Motion Carried.**

Adjourned at 6:01pm

Debra Schwind Clerk/Treas.
Town of Plymouth

TOWN OF PLYMOUTH
MINUTES OF NOVEMBER 17, 2021
2023 PROPOSED BUDGET HEARING,
SPECIAL TOWN MEETING & SPECIAL TOWN BOARD MEETING
Town Hall – 12:30 P.M

PRESENT: Warren Luedke, Glen Kruschke, Jack Hanke, Gary Vanderkin, Atty. Hughes & Debra Schwind

ABSENT: Roger Rortvedt

2023 Proposed Budget Hearing

The November 17, 2022 Proposed 2023 Budget Hearing, Special Town Meeting of the Electors & Special Town Board Meeting opened with the Pledge of Allegiance.

The 2023 Proposed Budget Hearing was called to order by Chairman Warren Luedke. The Clerk presented the 2023 Proposed Budget. Questions were asked and answered.

A motion was made by Glen Kruschke and seconded by Jack Hanke to adjourn the 2023 Proposed Budget Hearing. **Motion Carried 3-0**

Special Town Meeting of the Electors

The November 17, 2022 Special Town Meeting of the Electors was called to order by Chairman Warren Luedke.

A motion was made by Glen Kruschke and seconded by Gary Vanderkin to adopt the Town Tax Levy of \$246,210.00 to be paid in 2023. **Motion Carried 3-0**

A motion was made by Gary Vanderkin and seconded by Jack Hanke to raise the Chairman compensation to \$8500.00 per year and the Supervisor compensation to \$4500.00 per year. **Motion Carried 3-0**

A motion was made by Roger Rortvedt and seconded by Glen Kruschke to adjourn the Special Town Meeting. **Motion Carried 3-0**

Special Town Board Meeting

The November 17, 2022 Special Town Board Meeting was called to order by Chairman Warren Luedke.

A motion was made by Glen Kruschke and seconded by Jack Hanke to adopt the 2023 Proposed Budget Summary as presented. **Motion Carried 3-0**

A motion was made by Glen Kruschke seconded by Roger Rortvedt to adjourn the Special Town Board Meeting. **Motion Carried 3-0**

Meeting ended at 12:45 pm

Debra Schwind, Clerk/Treasurer
Town of Plymouth

TOWN OF PLYMOUTH

MINUTES OF DECEMBER 6, 2022

TOWN BOARD MEETING

Town Hall – 7:00 P.M.

PRESENT: Warren Luedke, Jack Hanke, Glen Kruschke, Roger Rortvedt, Gary Vanderkin, Atty. Hughes, Debra Schwind and the Public.

The December 6, 2022 Town Board Meeting opened with the Pledge of Allegiance and was called to order by Chairman Luedke.

A motion was made by Rortvedt and seconded by Kruschke to approve the minutes from the October 18th Budget Workshop, November 1st Town Board meeting, November 9th Board of Review meeting and November 17th Budget Meeting. **Motion Carried 4-0**

No one present from the Sheriff's Department

Fire Chief Ryan Pafford – The Department received an \$89,000 grant from the state to upgrade their ambulance. The one that they found is a 2013 with 53,000 miles.

A motion was made by Rortvedt and seconded by Hanke to approve the certified survey map for Adam Payne located on County Road S. **Motion Carried 4-0**

Gerber Lake Property on Green Tree Road – Brian Niemi asked to have this item placed on the agenda again. Mr. Niemi still feels there is a fire threat from the Gerber Lake Property. According to Mr. Niemi, he was cited by Sheboygan County for cutting their property without permission. He claims it was because the property is a nuisance and a fire threat. He feels that the property is breaking two (2) of the Town's Public Nuisance Ordinances. Aaron Brault, Sheboygan County stated that the County mows 40 feet to be a good neighbor. That is a one hundred (100) foot buffer plus there is also a gravel driveway within that one hundred (100) foot buffer. Phil Mersberger, representative of the Sheboygan County Conservation Association stated that since 1996, they have put over \$175,000 towards the Gerber Lake property. The Conservations Clubs feel that Mr. Niemi has damaged the property. A motion was made by Rortvedt and seconded by Kruschke that the Town Board makes a finding that the allegation of the property being a public nuisance is not true and is not a public nuisance and is in compliance with the A-2 (Agricultural Land District) zoning. **Motion Carried 4-0**

A motion was made by Kruschke and seconded by Rortvedt to approve the Change in Agent for Fleet Farm Gas Mart from Debbra Johnson to Rhonda Raeder. **Motion Carried 4-0**

A motion was made by Rortvedt and seconded Hanke to approve the yearly 911 Joint Powers Agreement with the County. **Motion Carried 4-0**

A motion was made by Kruschke and seconded Vanderkin to approve 2023 Sheboygan County Shared Revenue Program. **Motion Carried 4-0**

A motion was made by Hanke and seconded Kruschke to approve Phragmites control funding. **Motion Carried 4-0**

A motion was made by Kruschke and seconded Hanke to approve allowing the clerk to hire a deputy clerk. **Motion Carried 4-0**

Chairman Luedke gave an update on the roads - Willow Road bridge is back open. The contract will be coming back in spring to put the final layer of asphalt down.

Atty. Hughes had nothing to report this month.

Public comment – nothing

A motion was made by Rortvedt and seconded by Vanderkin to approve and pay the bills. **Motion Carried 4-0**

TOWN OF PLYMOUTH

MINUTES OF DECEMBER 6, 2022

TOWN BOARD MEETING

Town Hall – 7:00 P.M.

A motion was made by Kruschke and seconded by Rortvedt to adjourn the meeting. **Motion Carried 4-0**

Meeting ended at 7:29 pm

Debra Schwind, Clerk/Treas.
Town of Plymouth

APPROVED